



# सीएसआईआर – राष्ट्रीय रासायनिक प्रयोगशाला CSIR – NATIONAL CHEMICAL LABORATORY

डॉ. होमी भाभा मार्ग / Dr. Homi Bhabha Road, पुणे / Pune – 411008



विज्ञापन संख्या / Advt No. NCL/02-2025/Technical दिनांक / dated 11.12.2025

ऑनलाइन आवेदन आरंभ करने की तिथि / Date of commencement of online applications : 12.12.2025 (10:00 AM onwards)

ऑनलाइन आवेदन जमा करने की अंतिम तिथि / Last date for submission of online applications : 12.01.2026 (till 05:00 PM)

**“Hard copy of Application NOT to be sent”**

सीएसआईआर-राष्ट्रीय रासायनिक प्रयोगशाला (एनसीएल), पुणे, वैज्ञानिक तथा औद्योगिक अनुसंधान परिषद (सीएसआईआर), जो विज्ञान एवं प्रौद्योगिकी मंत्रालय, भारत सरकार के अंतर्गत एक स्वायत्त निकाय है, के तत्वावधान में एक प्रमुख वैज्ञानिक शोध एवं विकास संस्थान है। CSIR - National Chemical Laboratory (NCL), Pune, is a premier Scientific research and development institute under the aegis of the Council of Scientific and Industrial Research (CSIR), an autonomous body under the Ministry of Science & Technology, Government of India.

सीएसआईआर-एनसीएल युवा, उत्साही और गतिशील भारतीय नागरिकों से तकनीकी कर्मचारियों के निम्नलिखित पदों को भरने के लिए आवेदन आमंत्रित करता है। CSIR-NCL invites ONLINE applications from young, enthusiastic and dynamic Indian Nationals to fill the following posts of Technical Staff:

Sr. No.	पदनाम / Name of the Post	पदों की संख्या एवं आरक्षण / No. of posts & Reservation	Upper Age Limit as on 12.01.2026*	Classification and Pay Level as per 7 <sup>th</sup> CPC Pay Matrix and approx. Total Emoluments#
1	तकनीशियन (1) / Technician (1)	कुल / TOTAL - 15 (अनारक्षित / UR - 07) (अन्य पिछड़ा वर्ग (एनसीएल)/ OBC (NCL) - 04) (अनुसूचित जाति / SC - 02) (अनुसूचित जनजाति / ST - 01) (आर्थिक रूप से कमजोर वर्ग / EWS - 01)	28 years	लेवल / Level - 02 (19,900 - 63,200) Total Emoluments of Rs.40,000/- approx.
2	तकनीकी सहायक / Technical Assistant	कुल / TOTAL - 19 (अनारक्षित / UR - 08) (अन्य पिछड़ा वर्ग (एनसीएल)/ OBC (NCL) - 07) (अनुसूचित जाति / SC - 01) (अनुसूचित जनजाति / ST - 01) (आर्थिक रूप से कमजोर वर्ग / EWS - 02)	28 years	लेवल / Level - 06 (35,400 - 1,12,400) Total Emoluments of Rs.72,000/- approx.

- तकनीशियन (1) के 15 पदों में से 01 पद और तकनीकी सहायक के 19 पदों में से 01 पद दिव्यांगजन उम्मीदवारों के लिए आरक्षित है। दिव्यांगजन श्रेणी के उम्मीदवारों को पदों की उपयुक्तता के अनुसार आवेदन करने के लिए प्रोत्साहित किया जाता है। 01 post out of 15 posts of Technician (1) and 01 post out of 19 posts of Technical Assistant are reserved for PwBD. Candidates belonging to PwBD category are encouraged to apply as per suitability of the posts.
- तकनीशियन (1) के 15 पदों में से दो (2) पद भूतपूर्व सैनिकों के लिए आरक्षित हैं। Out of 15 posts of Technician (1), two (2) posts are reserved for Ex-Servicemen.
- \* कृपया आयु सीमा एवं छूट कॉलम के अंतर्गत आयु छूट का विवरण देखें। Please see the details of age relaxation under Age limit & Relaxation Column.
- अभ्यर्थियों को दृढ़तापूर्वक सलाह दी जाती है कि वे ऑनलाइन आवेदन जमा करने की अंतिम तिथि की प्रतीक्षा किए बिना समय पर आवेदन करें। Candidates are strongly advised to apply well in time without waiting for the last date for submission of online applications.

नोट / Note: प्रत्येक पद के समक्ष दर्शाई गई रिक्तियों की संख्या अनंतिम है तथा इसमें वृद्धि या कमी हो सकती है। The number of vacancies indicated against each post is provisional and may increase or decrease.

“सरकार एक ऐसा कार्यदल बनाने का प्रयास करती है जिसमें लिंग संतुलन प्रतिबिम्बित हो और महिला अभ्यर्थियों को आवेदन करने के लिए प्रोत्साहित किया जाता हो।”

“Government strives to have a workforce which reflects gender balance and women candidates are encouraged to apply”.

“भारत सरकार के निर्देशों के तहत निर्धारित पात्रता मानदंडों को पूरा करने वाले बेंचमार्क विकलांगता व्यक्तियों (PwBD) को आवेदन करने के लिए प्रोत्साहित किया जाता है।”

“Persons with Benchmark Disabilities (PwBD) fulfilling the eligibility Criteria prescribed under GoI instructions are encouraged to apply”.

#कुल परिलब्धियां अर्थात एक्स श्रेणी के नगर में न्यूनतम वेतनमान में सभी भत्तों एवं मकान किराया भत्ता सहित लगभग कुल परिलब्धियां ।  
Total Emoluments means the approximate total emoluments on minimum of scale including HRA in Class 'X' City.

## 1. DETAILS OF POSITIONS -

### A. Details of the Posts of Technician (1) - [Pay Level-2, PB (Rs.5200-20200) with Grade Pay Rs. 1900]

Post Code	T01
No. of Positions	01
Category	UR (PwBD - LV)
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Computer Operator and Programming Assistant / Computer and Information Technology</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Computer Operator and Programming Assistant / Computer and Information Technology</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Computer Operator and Programming Assistant / Computer and Information Technology</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
Job Requirement	<ul style="list-style-type: none"> <li>Maintaining Database Systems / Preparation &amp; Compilation of Project related documents online as well as offline</li> <li>Any other work assigned.</li> </ul>

Post Code	T02
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Computer Hardware and Network Maintenance / Information and Communication Technology System Maintenance / Computer Operator and Programming Assistant</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Computer Hardware and Network Maintenance / Information and Communication Technology System Maintenance / Computer Operator and Programming Assistant</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Computer Hardware and Network Maintenance / Information and Communication Technology System Maintenance / Computer Operator and Programming Assistant</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.

Job Requirement	<ul style="list-style-type: none"> <li>Overall maintenance of the NCL network, including cabling, troubleshooting, network support, and ensuring smooth operation of ICT infrastructure.</li> <li>Server management &amp; ISMS / ISO 27001:2022 documentation</li> <li>Any other work assigned.</li> </ul>
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<b>Post Code</b>	<b>T03</b>
No. of Positions	02
Category	UR - 01, OBC(NCL) - 01 Out of 02 posts, 01 post is reserved for Ex-servicemen
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Fitter</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Fitter</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Fitter</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
Job Requirement	<ul style="list-style-type: none"> <li>Reading and interpreting technical drawings and blueprints</li> <li>Conducting regular maintenance of machinery</li> <li>Performing Fabrication/machining/manufacturing processes</li> <li>Preventive and routine maintenance of laboratory reactors / Mechanical seal fitting / pumps / stirrers / centrifugal blowers etc.</li> <li>Any other work assigned.</li> </ul>

<b>Post Code</b>	<b>T04</b>
No. of Positions	01
Category	ST
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Plumber</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks 02 years full time experience as an apprentice trainee from a recognized institution in <b>Plumber</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Plumber</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
Job Requirement	<ul style="list-style-type: none"> <li>Laying of new lines</li> <li>Maintenance and plumbing work of all water, gas, vacuum lines, pumps etc.</li> <li>Any other work assigned.</li> </ul>

<b>Post Code</b>	<b>T05</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Refrigeration and AC / Refrigeration and AC (Mechanic) / Refrigeration and AC (Technician)</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Refrigeration and AC / Refrigeration and AC (Mechanic) / Refrigeration and AC (Technician)</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Refrigeration and AC / Refrigeration and AC</b>



	<b>(Mechanic) / Refrigeration and AC (Technician)</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
Job Requirement	<ul style="list-style-type: none"> <li>Repair and Maintenance of all types of air-conditioning systems including compressor replacement, Gas leak testing, vacuuming and Gas Charging.</li> <li>Repair and maintenance of Refrigerators, chillers and chilling units</li> <li>Any other work assigned.</li> </ul>

<b>Post Code</b>	<b>T06</b>
No. of Positions	02
Category	UR – 01, EWS – 01 Out of 02 posts, 01 post is reserved for Ex-servicemen
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Electrician / Wireman</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Electrician / Wireman</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Electrician / Wireman</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
Job Requirement	<ul style="list-style-type: none"> <li>Day to day installation and maintenance of HT/LT Cables / Switch gears and other electrical installations of the Laboratory like Substations / Generators / etc.</li> <li>Any other work assigned.</li> </ul>

<b>Post Code</b>	<b>T07</b>
No. of Positions	01
Category	SC
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Mason (Building Constructor)</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Mason (Building Constructor)</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Mason (Building Constructor)</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
Job Requirement	<ul style="list-style-type: none"> <li>Masonry / plastering / flooring / waterproofing etc.</li> <li>Any other work assigned.</li> </ul>

<b>Post Code</b>	<b>T08</b>
No. of Positions	01
Category	SC
Essential Qualification	SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Draftsman (Civil)</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Draftsman (Civil)</b> OR SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Draftsman (Civil)</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.

Job Requirement	<ul style="list-style-type: none"> <li>Design, layout, planning and drawing (including CAD drawings) of building and landscaping projects</li> <li>Any other work assigned.</li> </ul>
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<b>Post Code</b>	<b>T09</b>
No. of Positions	03
Category	UR - 03
Essential Qualification	<p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Attendant Operator (Chemical Plant)</b></p> <p>OR</p> <p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Attendant Operator (Chemical Plant)</b></p> <p>OR</p> <p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Attendant Operator (Chemical Plant)</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.</p>
Job Requirement	<ul style="list-style-type: none"> <li>Operate plant machinery</li> <li>Troubleshoot and repair process equipment</li> <li>Perform preventive maintenance of parts / systems / testing equipment / process equipment etc.</li> <li>Any other work assigned.</li> </ul>

<b>Post Code</b>	<b>T10</b>
No. of Positions	01
Category	UR
Essential Qualification	<p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Instrumentation Mechanic / Instrumentation Mechanic (Chemical Plant)</b></p> <p>OR</p> <p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Instrumentation Mechanic / Instrumentation Mechanic (Chemical Plant)</b></p> <p>OR</p> <p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years of work experience in <b>Instrumentation Mechanic / Instrumentation Mechanic (Chemical Plant)</b> in a Ministry / Department / Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.</p>
Job Requirement	<ul style="list-style-type: none"> <li>Undertake activities such as assembling and wiring systems, Soldering and de-soldering components</li> <li>Routine maintenance of electronic components of a control panel or other electronic instruments</li> <li>Any other work assigned.</li> </ul>

<b>Post Code</b>	<b>T11</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	<p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and ITI certificate or National/State Trade Certificate in <b>Plastic Processing Operator</b></p> <p>OR</p> <p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 02 years full time experience as an apprentice trainee from a recognized institution in <b>Plastic Processing Operator</b></p> <p>OR</p> <p>SSC/10th standard or equivalent with Science subjects with minimum 55% marks and 03 years work of experience in <b>Plastic Processing Operator</b> in a Ministry / Department</p>

	/ Organization / Public Sector Undertaking / Autonomous Body under Government of India / State / UT.
Job Requirement	<ul style="list-style-type: none"> <li>Operate plastic processing machinery</li> <li>Troubleshoot and repair process equipment</li> <li>Preventive maintenance of parts, systems and testing equipment, document findings etc.</li> <li>Any other work assigned.</li> </ul>

**B. Details of the Posts of Technical Assistant - [Pay Level-6, PB (Rs. 9300 - 34,800) with Grade Pay Rs. 4200]**

Post Code	<b>TA01</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	<p>B.Sc. or equivalent, with minimum 60% marks and 01 year experience in the area of <b>Intellectual Property Management / Business Management</b> from recognized Institute / Organization</p> <p>OR</p> <p>B.Sc. or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Intellectual Property Management / Business Management</b></p>
Job Requirement	<ul style="list-style-type: none"> <li>Business Development</li> <li>Contract Management</li> <li>IP Management</li> <li>Technology Commercialization</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA02</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	<p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 03 years full time duration, with minimum 60% marks and experience of 02 years in relevant area / field</p> <p>OR</p> <p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 02 years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in the relevant area / field</p> <p>OR</p> <p>B.Sc. in <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year experience in relevant area / field from a recognized Institute / Organization</p> <p>OR</p> <p>B.Sc. <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year full time professional qualification in relevant area / field</p>
Job Requirement	<ul style="list-style-type: none"> <li>To involve in the activities of Management Information System (MIS) portal, Project Management, Data Analysis, Reports Generation, Preparation and Compilation of Project Documents</li> <li>Compliance with Audit and Statutory Reporting</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA03</b>
No. of Positions	02
Category	UR - 01, OBC (NCL) - 01 Out of 02 posts, 01 post is reserved for PwBD (ASD(M), SLD, MI)
Essential Qualification	B. Sc. or equivalent with 60% marks and <b>B.Lib.Sc.</b>
Job Requirement	<ul style="list-style-type: none"> <li>Procurement of books/journals/e-journals/databases etc.</li> </ul>



	<ul style="list-style-type: none"> <li>▪ Maintaining access to Online Databases subscribed by the Library, Digital Repository using Dspace, Library website using Drupal, circulation activities with RFID.</li> <li>▪ Providing seamless access to e-resources/subscription of e-resources, carrying out all library operations from acquisitions to cataloguing in Koha Software</li> <li>▪ Assistance in imparting innovative online services for users. Organization of various events for the library users</li> <li>▪ Administrative activities of the library</li> <li>▪ Any other work assigned.</li> </ul>
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Post Code	<b>TA04</b>
No. of Positions	01
Category	UR
Essential Qualification	<p>B.Sc. or equivalent, with minimum 60% marks and 01 year experience in <b>Archive Management / Museology / Record Management</b> from a recognized Institute / Organization</p> <p>OR</p> <p>B.Sc. or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Archive and Record Management OR Museology</b></p> <p>OR</p> <p>B. Sc. or equivalent with minimum 60% marks and <b>B.Lib.Sc.</b></p>
Job Requirement	<ul style="list-style-type: none"> <li>▪ Assist in day to day operations of archives and museum</li> <li>▪ Design and develop archival exhibits focused on chemical science and technology</li> <li>▪ Identification, curation, and maintenance of both digital and physical archival materials</li> <li>▪ Managing archival website content and initiate its long term policy</li> <li>▪ Any other work assigned.</li> </ul>

Post Code	<b>TA05</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	<p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 03 years full time duration, with minimum 60% marks and experience of 02 years in <b>Software Development / Project Management / Database Management</b></p> <p>OR</p> <p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 02 years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in <b>Software Development / Project Management / Database Management</b></p> <p>OR</p> <p>B.Sc. in <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year experience in <b>Software Development / Project Management / Database Management</b> from a recognized Institute / Organization</p> <p>OR</p> <p>B.Sc. <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Software Development / Project Management / Database Management</b></p>
Job Requirement	<ul style="list-style-type: none"> <li>▪ Managing library servers with open source platforms, Linux / Ubuntu and Windows operating systems</li> <li>▪ System administration</li> <li>▪ Maintaining and deploying open source web applications.</li> <li>▪ Installation, configuration, upgrade, backup / restore and customization of open-source software required for library online services such as Koha / Dspace / Drupal etc. Providing IT support, troubleshooting, resolving technical issues, and maintaining servers and codebases.</li> <li>▪ Working on programming languages such as PHP, Node.js, React js, JavaScript, Angular, Python and RDBMS</li> <li>▪ Any other work assigned.</li> </ul>

Post Code	<b>TA06</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	<p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 03 years full time duration, with minimum 60% marks and experience of 02 years in <b>Hardware &amp; Network management</b></p> <p>OR</p> <p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 02 years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in <b>Hardware &amp; Network management</b></p> <p>OR</p> <p>B.Sc. in <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year experience in Hardware &amp; Network management from a recognized Institute / Organization</p> <p>OR</p> <p>B.Sc. in <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Hardware &amp; Networking</b></p>
Job Requirement	<ul style="list-style-type: none"> <li>Installation, upgradation, configuration, maintenance, and management of network systems, including PCs, servers, and networking components.</li> <li>Knowledge of industry-standard networking components and technologies, such as routers, switches, cabling systems, firewalls, antivirus solutions,</li> <li>Working knowledge of open-source operating systems, Windows Server, Active Directory, and other IT-enabled services, ISMS / ISO 27001:2022 documentation, IDS/IPS, VPN appliances, multi-utility network security devices, wireless networking equipment, and video conferencing systems</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA07</b>
No. of Positions	01
Category	UR
Essential Qualification	<p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 03 years full time duration, with minimum 60% marks and experience of 02 years in <b>Software development / Database Management</b></p> <p>OR</p> <p>Diploma in <b>Computer Engineering / Information Technology</b> of at least 02 years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in <b>Software development / Database Management</b></p> <p>OR</p> <p>B.Sc. in <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year experience in <b>Software development / Database Management</b> from a recognized Institute / Organization</p> <p>OR</p> <p>B.Sc. in <b>Computer Science / Information Technology</b> or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Software development / Database Management</b></p>
Job Requirement	<ul style="list-style-type: none"> <li>Software Development and Data Mining activities to support institutional applications.</li> <li>Setting up and managing all CSIR-NCL web applications and servers hosted at the organization's location, ensuring their smooth operation and security, ISMS / ISO 27001:2022 documentation</li> <li>Any other work assigned</li> </ul>

Post Code	<b>TA08</b>
No. of Positions	02
Category	UR - 01, EWS - 01
Essential Qualification	B.Sc. or equivalent, with minimum 60% marks and 01 year experience in <b>Science Communication / Journalism / Scientific Writing</b> from a recognized Institute / Organization.



	OR B.Sc. or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Science Communication / Journalism / Scientific Writing</b>
Job Requirement	<ul style="list-style-type: none"> <li>Develop the content for science communication. Pro-actively interacting with the scientific staff of the laboratory to understand their scientific and technological research, and articulate the same in grammatically correct, factually accurate, easy-to-understand and exciting language.</li> <li>Articulation can be done in various formats for the print / electronic / social / digital media including Short Films in Hindi and English.</li> <li>Report on assigned events, and collect, collate and gather information to input correspondent and editors.</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA09</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	B.Sc. or equivalent, with minimum 60% marks and 01 year experience in <b>Graphic Designing / Visual Arts / Fine Arts / Commercial Arts</b> from a recognized Institute / Organization. OR B.Sc. or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Graphic Designing / Visual Arts / Fine Arts / Commercial Arts</b>
Job Requirement	<ul style="list-style-type: none"> <li>Preparation of art layout, creative photography, exhibition display</li> <li>Making of dummies, models, dioramas, photographic layouts</li> <li>Creating 2D &amp; 3D digital graphic artwork for exhibition, publication and multimedia.</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA10</b>
No. of Positions	02
Category	UR - 01, ST - 01
Essential Qualification	B.Sc. or equivalent, with minimum 60% marks and 01 year experience in <b>Microbiology / Biotechnology</b> from a recognized Institute / Organization OR B.Sc. or equivalent, with minimum 60% marks and 01 year full time professional qualification in <b>Microbiology / Biotechnology</b>
Job Requirement	<ul style="list-style-type: none"> <li>Isolation, handling, routine preservation, long term maintenance of bacteria, fungi, yeast, algae.</li> <li>Large scale media preparation, autoclaving, authentication, next generation sequencing</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA11</b>
No. of Positions	03
Category	UR - 01, SC - 01, EWS - 01
Essential Qualification	B.Sc. or equivalent, with minimum 60% marks having <b>Chemistry</b> as one of the subjects in the final year and 01 year experience in relevant discipline from a recognized Institute / Organization OR B.Sc. or equivalent, with minimum 60% marks having <b>Chemistry</b> as one of the subjects in the final year and 01 year full time professional qualification in Chemistry
Job Requirement	<ul style="list-style-type: none"> <li>Operate and maintain advanced analytical instruments such as XRD, XRF, XPS, HPLC, and various mass spectrometry systems (including HRMS, LC-MS, and MALDI-TOF) for both quantitative and qualitative sample analyses.</li> <li>Assist users in sample preparation, data acquisition, and interpretation while ensuring accurate calibration, preventive maintenance, and documentation in accordance with established SOPs.</li> </ul>

	<ul style="list-style-type: none"> <li>Contributing to the preparation of analytical protocols, technical reports, publications, and supporting ongoing R&amp;D projects.</li> <li>Participate in user training, skill development initiatives, and facility upgrades.</li> <li>Any other work assigned.</li> </ul>
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Post Code	<b>TA12</b>
No. of Positions	01
Category	UR
Essential Qualification	Diploma in <b>Electrical Engineering</b> of at least 03 years full time duration, with minimum 60% marks and experience of 02 years in the field of <b>Electrical Engineering</b> OR Diploma in <b>Electrical Engineering</b> of at least 02 years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in the field of Electrical Engineering
Job Requirement	<ul style="list-style-type: none"> <li>Maintenance of Laboratory Electrical Installation including but not limited to operation of Substations, Diesel Generator sets, Laboratory Instruments etc.</li> <li>Design , Estimate &amp; Execution of Electrical Installation in Laboratories</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA13</b>
No. of Positions	01
Category	OBC(NCL)
Essential Qualification	Diploma in <b>Mechanical Engineering</b> of at least 03 years full time duration, with minimum 60% marks and experience of 02 years in the field of Mechanical Engineering OR Diploma in <b>Mechanical Engineering</b> of at least 02 years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in the field of Mechanical Engineering
Job Requirement	<ul style="list-style-type: none"> <li>Operation &amp; maintenance of Utility lines, different types of Machines, pumps, Blowers &amp; ventilation system, Diesel generators</li> <li>Any other work assigned.</li> </ul>

Post Code	<b>TA14</b>
No. of Positions	01
Category	UR
Essential Qualification	Diploma in <b>Civil Engineering</b> of at least 03 years full time duration, with minimum 60% marks and experience of 02 years in the field of Civil Engineering OR Diploma in <b>Civil Engineering</b> of at least 02 years full time duration in case of lateral admission in diploma course, with minimum 60% marks and experience of 02 years in the field of Civil Engineering
Job Requirement	<ul style="list-style-type: none"> <li>Estimates, Tendering work, Execution and supervision of New Construction Works &amp; Maintenance Works</li> <li>Quality testing, taking Measurements and writing MBs</li> <li>Any other work assigned.</li> </ul>

**NOTE: Experience shall be counted only after obtaining minimum prescribed qualification.**

**प्रयुक्त संक्षिप्त रूप/Abbreviations used:**

UR - अनारक्षित / Unreserved, SC - अनुसूचित जाति / Scheduled Caste, ST - अनुसूचित जनजाति / Scheduled Tribe, OBC(NCL) - अन्य पिछड़ा वर्ग (एनसीएल)/ Other Backward Class, EWS - आर्थिक रूप से कमजोर वर्ग / Economically Weaker Sections.

## 2. SUITABILITY OF PwBD FOR THE POSTS -

(Post codes from T01 to T11 belong to the post of Technician (1) and from TA01 to TA14 belong to the post of Technical Assistant)

POST CODE	CATEGORY OF PwBD SUITABLE FOR THE POST
T01	LV
T02	1. LV 2. HH, 3. LC, Dw, AAV 4. ASD (M), ASD (MoD) SLD, MI, 5. MD (involving 1 to 4 above)
T03, T06, T09, T10, T11	1. HH, 2. LC, Dw, AAV 3. SLD, MI 4. MD (involving 1 to 3 above)
T04, T05	1. LV, HH, 2. LC, Dw, AAV 3. SLD, MI 4. MD (involving 1 to 3 above)
T06	1. HH, 2. LC, Dw, AAV 3. SLD, MI 4. MD (involving 1 to 3 above)
T07	1. HH, 2. LC, Dw, AAV 3. ID, SLD, MI 4. MD (involving 1 to 3 above)
T08	1. HH, 2. OL, LC, Dw, AAV 3. SLD, MI 4. MD (involving 1 to 3 above)
TA01, TA02	1. LV, 2. D, HH, 3. OA, OL, BL, OAL, Dw, AAV, MDy 4. MI 5. MD (involving 1 to 4 above)
TA03, TA04, TA05	1. LV 2. D, HH 3. OL, LC, Dw, AAV 4. ASD (M), SLD, MI 5. MD (involving 1 to 4 above)
TA06	1. LV, 2. HH, 3. LC, Dw, AAV 4. ASD (M), ASD (MoD) SLD, MI 5. MD (involving 1 to 4 above)
TA07	1. LV, 2. HH, 3. CP, LC, Dw, AAV 4. ASD (M), ASD (MoD) SLD, MI 5. MD (involving 1 to 4 above)



TA08, TA09	1. HH 2. OA, OL, OAL, Dw, AAV, MDy 3. ASD(M), SLD, MI 4. MD (involving 1 to 3 above)
TA10	1. D, HH 2. Dw, AAV 3. SLD, MI 4. MD (involving 1 to 3 above)
TA11	1. LV, 2. HH, 3. LC, Dw, AAV 4. ASD (M), SLD, MI 5. MD (involving 1 to 4 above)
TA12, TA13, TA14	1. HH, 2. Dw, AAV, MDy 3. ASD (M), SLD, MI 4. MD (involving 1 to 3 above)

### **Nature of Physical Disabilities:**

B=Blind, LV=Low Vision, D=Deaf, HH= Hard of Hearing, OA=One Arm, OL=One Leg, BA=Both Arms, BL=Both Leg, OAL=One Arm and One Leg, CP=Cerebral Palsy, LC=Leprosy Cured, Dw=Dwarfism, AAV=Acid Attack Victims, MDy= Muscular Dystrophy, ASD= Autism Spectrum Disorder (M= Mild), SLD= Specific Learning Disability, MI= Mental Illness, MD=Multiple Disabilities (As per the provisions of Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Govt. of India Notification No. 38-16/2020-DD-III, dated 04.01.2021, as amended from time to time)

### **3. APPLICATION FEE -**

Fee Payable: **Rs. 500/-** (Five Hundred Only) for each Post Code

Unreserved (UR), OBC, EWS Candidates	<b>Rs. 500/-</b>
Women/SC/ST/PwBD/Ex-Servicemen candidates/CSIR permanent employees	<b>NIL</b>

- Fee can be paid online through Net banking or Credit/Debit cards or NEFT/RTGS.
- Fee once paid shall not be refunded under any circumstances nor will it be adjusted against any other examination or selection.

### **4. AGE LIMIT & RELAXATIONS -**

Age as on last date of submission of online application:

Upper age limit for application	<b>28 years</b>
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S.R. NO.	CATEGORY	APPLICABLE FOR THE POST OF	AGE-RELAXATION PERMISSIBLE BEYOND THE UPPER AGE LIMIT
01	SC/ ST	Technician (1) & Technical Assistant	05 years
02	OBC (Non-Creamy layer)	Technician (1) & Technical Assistant	03 years
03	PwBD (UR)	Technician (1) & Technical Assistant	10 years

04	PwBD (OBC)	Technician (1) & Technical Assistant	13 years
05	PwBD (SC/ ST)	Technician (1) & Technical Assistant	15 years
06	Ex-Servicemen (ESM) – UR	Technician (1) & Technical Assistant	03 years after deduction of the actual military service rendered from the actual age as on the closing date of receipt of the online application.
07	Ex-Servicemen (ESM) – OBC/SC/ST	Technician (1) & Technical Assistant	06 years in case of OBC candidates; 08 years in case of SC/ST after deduction of the actual military service rendered from the actual age as on the closing date, as per GoI orders amended from time to time.
08	CSIR Departmental Candidates / Government Departments / Autonomous Bodies / Public Sector Undertaking Employees who have rendered not less than 03 years of regular and continuous service as on closing date of receipt application	Technician (1) & Technical Assistant	05 years; provided they possess the prescribed essential qualification. In addition, relaxation for SC/ST/OBC and certain other categories as provided by the GoI will continue.
09	Widows / Divorced Women / Women judicially separated and who are not remarried (UR/OBC)	Technician (1)	Up to 35 years of age
10	Widows / Divorced Women / Women judicially separated and who are not remarried (SC/ ST)	Technician (1)	Up to 40 years of age
11	Any other age relaxation	Technician (1) & Technical Assistant	As per extant GoI/DoPT/CSIR Recruitment Rules

4.1 The cut-off date for determining the age, qualifications, experience and claim of SC/ ST/ OBC/ EWS/ PwBD / ExSM status or any other benefit viz. fee concession, reservation, age-relaxation, etc., where not specified otherwise shall be the last date for receipt of online application i.e. 12.01.2026.

4.2 The upper age limit for departmental candidates (permanent employees working in CSIR laboratories/institutes) / Government Departments / Autonomous Bodies / Public Sector Undertaking Employees for the post of Technician (1) and Technical Assistant is relaxable up to 05 years; provided they possess the prescribed Essential Qualification. CSIR departmental candidates means the **Permanent CSIR Employees only**. In addition, relaxation for SC/ST/OBC and certain other categories as provided by the GoI will continue.

4.3 Candidates belonging to the reserved categories of SC/ST/OBC(NCL)/EWS/PwBD/Ex-servicemen must upload a scanned copy of their respective certificate(s) in the prescribed format as the case may be (Annexed) signed by the Competent authority valid for appointment of posts under the Central Government. In addition, the OBC candidates have to submit a declaration as per **Annexure - III**.

4.4 The upper age limit is relaxable up to 05 (Five) years for SC/ST candidates and 03 (Three) years for OBC(NCL) candidates, as per Government of India orders in force, only in respect of those cases where the posts are reserved for these respective categories [copies of certificate(s) as per **Annexure-I** for SC/ST and **Annexure-II & III** for OBC(NCL) to be uploaded with the application]. SC/ST/OBC(NCL) candidates who apply against the posts not reserved for them are not eligible for age relaxation in respect of such posts in accordance with DoPT OM No. 36011/1/98-Estt. (Res) dated 01.07.1998, and they will be treated at par with unreserved candidates with respect to their selection. Application Fee exemption is, however, applicable for eligible candidates in such cases.

4.5 As for OBC certificates, both the conditions of OBC status as well as exclusion from 'Creamy Layer' with respect to Government of India criteria and not the respective State Government criteria, are to be met. The OBC (Non-

creamy layer) certificate should be the latest one i.e. for current Financial Year 2025-26. The OBC certificates should be in the format **APPLICABLE FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA** with reference to relevant Government of India Orders meeting the Creamy Layer Criteria as laid down by Government of India and not for appointment in any of the States bearing references to those State Government Orders. OBC candidate's eligibility will be based on Castes borne in the Central List of Govt. of India. Their sub-caste should match with the entries in Central List of OBC's, failing which their candidature will not be considered under any of the applied reserved category and will be treated as Unreserved, if otherwise eligible. The OBC candidates who belong to "Creamy layer" are not entitled to concession admissible to OBC category and such candidates have to indicate their category as Unreserved.

#### **4.6 EWS (Economically Weaker Sections):**

Persons who are not covered under the existing scheme of reservations to the Scheduled Castes, the Schedule Tribes and the Other Backward Classes and whose family has gross annual income below Rs. 8.00 Lakh (Rupees Eight Lakh only) are to be identified as EWS for benefit of reservation. The income shall also include income from all sources i.e. salary, agriculture, business, profession etc. for the financial year prior to the year of application. Also, persons whose family owns or possesses any of the following assets shall be excluded from being identified as EWSs, irrespective of the family income:

- i. 5 acres of Agricultural Land and above;
- ii. Residential flat of 1000 sq. ft. and above;
- iii. Residential plot of 100 sq. yards and above in notified municipalities;
- iv. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

The property held by a "Family" in different locations or different places/cities would be clubbed while applying the land or property holding test to determine EWS status. The term "Family" for this purpose will include the person who seeks benefit of reservation, his/her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

The benefit of reservation under EWS can be availed upon production of an Income and Asset Certificate issued by a Competent Authority, in the prescribed format (**Annexure-IV**) shall only be accepted as candidate's claim as belonging to EWS. Failing these stipulations, their claim for reserved status under EWS will not be entertained and the candidature /application of such candidates, if fulfilling all the eligibility conditions for Unreserved category, will be considered under Unreserved (UR) vacancies only.

Further, the crucial/cut-off date for submitting Income and Asset certificate by the EWS candidate will be the closing date for submission of application for the post. A person seeking appointment on the basis of reservation to EWS Category, must ensure that he possesses the Income & Asset certificate valid for the financial Year 2025-2026 issued on the basis of Income for the financial year 2024-2025.

The benefit of reservation under EWS category will be regulated as per DoPT OM No. 36039/1/2019- Estt.(Res.), dated 31.01.2019 and any other GoI instructions applicable in this regard, at the time of last date of submission of application.

#### **4.7 Widows, Divorced Women and Women Judicially separated from Husbands and who are not remarried: [Applicable only for the post of Technician (1) i.e. Post Code from T01 to T11]**

As per the Govt. of India provisions, age relaxation for Widows, Divorced Women and Women Judicially separated from Husbands and who are not remarried, the upper age limit is relaxable up to the age of 35 years for UR/OBC (up to 40 years for candidate belonging to SC/ST community in respect of the posts reserved for them). The persons claiming age relaxation under this sub-para would be required to produce following documentary evidence:

- i. In case of Widow, Death Certificate of her husband together with the Affidavit that she has not remarried since.
- ii. In case of divorced Women and Women judicially separated from their husbands, a certified copy of the judgment/decreed of the appropriate Court to prove the fact of divorce or the judicial separation, as the case may be, with an Affidavit that they have not remarried since.

#### **4.8 Persons with Benchmark Disabilities (PwBDs):**

Age relaxation of 10 (Ten) years [This implies that Scheduled Castes/ Schedules Tribes category candidates would get maximum 15 years age relaxation including 5 years meant for their respective categories. Similarly, OBC candidates would get maximum upto 13 years including 3 years age relaxation meant for OBC category] in upper age limit subject to the condition that maximum age of the applicant on closing date of the application shall not exceed 56 years and shall be allowed to persons suffering from benchmark disabilities as identified in preceding paras as per following GOI instructions:



<b>Category (a)</b>	Blindness and Low Vision
<b>Category (b)</b>	Deaf and Hard of Hearing
<b>Category (c)</b>	Locomotor disability including Cerebral Palsy, Leprosy Cured, Dwarfism, Acid Attack Victims and Muscular Dystrophy
<b>Category (d)</b>	Autism, Intellectual Disability, Specific Learning Disability and Mental Illness
<b>Category (e)</b>	Multiple Disabilities From Amongst Persons Under Clauses (a) to (d) including Deaf-Blindness

Note: Definition of the above-specified disabilities will be as per “THE RIGHTS OF PERSONS WITH DISABILITIES ACT, 2016”

The age relaxation to the persons with disabilities shall be admissible irrespective of the fact whether the post is reserved for person with disabilities or not, provided the post is identified suitable for the relevant category of Persons with Benchmark Disabilities.

Persons with Benchmark Disability entitled to age concession by virtue of being a Central Government Employee, concession to him/her will be admissible either as a ‘persons with benchmark disability’ or as a ‘Central Government Employee’ whichever may be more beneficial to him/her.

The persons claiming age relaxation under this sub-para would be eligible for relaxation in conditions/ reservation in posts who suffer from not less than 40% of relevant benchmark disability. Those Persons with Benchmark Disabilities (PwBD) who have availed the relaxation will have to submit Certificate of Disability issued by the Competent Authority as per the Form V, VI and VII of rule 18 (1) under chapter 7 of Rights of Persons with Disabilities Rules, 2017 dated 15.06.2017 given in **Annexure-V, VI & VII**. The existing certificates of disability issued under the Persons with Disabilities Act 1995 (since repealed) shall continue to be valid for the period specified therein. In any case, the appointment of these candidates will be subject to their being found medically fit in accordance with the standards of medical fitness as prescribed by the Government for each individual Group ‘B’ & ‘C’ posts to be filled by Direct Recruitment by Selection. No Application Fee is payable by them.

It shall be the responsibility of the PwBD candidates to confirm that they meet the functional requirements for the specific post(s) prior to applying.

PLEASE NOTE, PwBD CANDIDATES SHOULD MENTION IN APPLICATIONS, THEIR CASTE/ COMMUNITY LIKE SC/ST/OBC(NCL)/GEN/EWS and also produce Certificate of the concerned Caste/Community in the prescribed format, as this is a horizontal reservation.

A candidate under the category PwBD will be considered to be eligible for appointment only if he/ she (after such physical examination as the appointing authority may prescribe) is found to satisfy the requirements of physical and medical standards for the applied posts.

#### **4.9 Provision of Scribe and/or Compensatory time for Written Examination for (i) Persons with Benchmark Disability, and (ii) Persons with less than 40% Benchmark Disability and having difficulty in writing -**

- 1) In case of persons with benchmarks disabilities in the category of blindness, locomotors disability (both arms affected-BA) and cerebral palsy, the facility of scribe for competitive written examination is allowed, if so desired/opted by the candidate.
- 2) In the case of other category of persons with benchmark disabilities, the provision of scribe will be permitted on production of certificate (**Annexure X & XI**) at the time of examination/test to the effect that the person concerned has physical limitation to write and scribe is essential to write examination on his/her behalf from the Chief Medical Officer/Civil Surgeon/Medical Superintendent of a Government Health Care Institution.
- 3) In terms of Department of Empowerment of Persons with Disabilities (Divyangjan), Ministry of Social Justice and Empowerment, Govt of India Notification OM No.F.No.29-6/2019-DD-III date 10.08.2022, persons with specified disabilities covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing, the facility of scribe and/or compensatory time shall be permitted subject to production

of a certificate (**Annexure VIII & IX**) at the time of examination to the effect that person concerned has limitation to write and that scribe is essential to write the examination on his/her behalf from the Competent Medical Authority of a Government Healthcare Institution as per Annexure enclosed with this advertisement. The Medical Authority for the purpose of certification should be a multi-member authority comprising the following:

- I. Chief Medical Officer/Civil Surgeon/Chief District Medical Officer-Chairperson
- II. Orthopedic/PMR specialist
- III. Neurologist, if available\*
- IV. Clinical Psychologist/ Rehabilitation Psychologist/Psychiatrist/Special Educator
- V. Occupational therapist, if available\*
- VI. Any other expert based on the condition of the candidate as may be nominated by the Chairperson (\*the Chief Medical officer/Civil Surgeon/Chief District Medical Officer may make full efforts for inclusion of neurologists, occupational therapist from the nearest District or the Medical College /Institute, if the same is not available in the District). The facility of scribe will be permitted on production of certificate as per aforesaid Annexure in support of his/her claim.

Further, in case it later transpires that he/she did not fulfil any laid down eligibility criteria or suppressed material facts the candidature of the applicant will stand cancelled, irrespective of the result of the examination / test.

- 4) **The facility of scribes/passage reader will be permitted to the PwBD/ PwD candidates only if he/she has opted for the same in the Online Application Form.**
- 5) **The candidate will have to arrange his/her own scribe at his/her own cost.** The qualification of the scribe should be one step below the qualification of the candidate taking the examination. The scribe should not be a candidate of this examination.
- 6) The candidate with benchmark disabilities opting for scribe shall be required to submit details of the scribe at the time of examination as per the required Annexure enclosed with this advertisement. In addition, the scribe has to produce a valid ID proof in original (Aadhaar Card, Voter ID Card, PAN Card, etc.) at the time of examination. A photocopy of the ID proof of the scribe signed/thumb impressed by the candidate as well as the scribe will be submitted along with proforma as per the required Annexure enclosed with this advertisement. If subsequently it is found that the qualification of the scribe is not as declared by the candidate, then the candidate shall forfeit his/her right to the post and claims related thereto.
- 7) A person acting as a scribe for one candidate cannot be a scribe for another candidate. If a candidate is detected as assisting another PwBD/ PwD candidate as a scribe in this examination, then the candidatures of both the candidates will be cancelled.
- 8) A compensatory time of 20 minutes per hour of examination will be provided to the persons who are allowed to use the scribe as described above. The candidates referred to at preceding para 3.9 (1), who are eligible for the use of a scribe but not availing the facility of a scribe will also be given compensatory time of 20 minutes per hour of examination.
- 9) No attendant other than the scribe for eligible candidates will be allowed inside the examination hall.
- 10) Partially blind candidates who are able to read the normal question Paper set with or without magnifying glass and who wish to write/indicate the answer with the help of magnifying glass will be allowed to use the same in the examination hall and will not be entitled to a scribe. Such candidates will have to bring their own magnifying glass to the examination hall.
- 11) The PwBD candidates who wish to avail the facility of scribe and/or compensatory time must produce relevant documents for the eligibility of scribe and/or compensation time at the time of written examination/test and later on, as and when required. Failure to produce such documents will lead to cancellation of their candidature for the examination.
- 12) During the exam, at any stage, if it is found that scribe is independently answering the questions, the exam session will be terminated and candidate's candidature will be cancelled. The candidature of such candidates using the services of a scribe will also be cancelled if it is found after the examination that the scribe independently answered the questions.

**NOTE - The provision of Scribe can be availed ONLY for Written Examination and NOT for the Trade Test.**

#### **4.10 Ex-Servicemen:**

Upper age limit for the category of Ex-servicemen is relaxable by 03 years for UR, 06 years for OBC & 08 years for SC/ST, after deduction of the rendered military service from the actual age for Ex-servicemen, as on the closing date for submission of online application. Only those candidates shall be treated as Ex-Servicemen who fulfil the definition and criteria as laid down in Ministry of Personnel, Public Grievances and Pensions, Government of India Gazette Notification No. G.S.R 757 (E) issued vide No. 36034/1/2006-Estt (Res) dated 04.10.2012, as amended from time to time.

- 1) Age and Educational Qualification relaxation to Ex-Servicemen shall be granted as per GOI/CSIR orders, as amended from time to time.
- 2) The upper age limit in case of Ex-Servicemen and Commissioned Officers including ECOs/SSCOs shall be relaxed by three years' subject to the condition that on the closing date for receipt of applications the continuous service rendered in the Armed Forces by an Ex-Serviceman is not less than six months after attestation.
- 3) Ex-Servicemen who have already secured regular employment under the Central Govt. in a Civil Post are permitted the benefit of age relaxation as admissible for Ex-Servicemen for securing another employment in any higher post or service under the Central Govt. However, such candidates shall not be eligible for the benefit of reservation, if any, for Ex-Servicemen in Central Govt. jobs.
- 4) Ex-Servicemen who have already secured employment in civil side under Central Government in Group "C" & "D" posts on regular basis after availing of the benefits of reservation given to Ex-Servicemen for their re-employment are NOT eligible for fee concession or for claiming benefits of reservation under ESM category. However, they are eligible for age relaxation only.
- 5) In order to qualify for the concession under 3.10 (1) above, candidates concerned would be required to produce a certificate that they have been released from the Defence Forces. The certificate for Ex-Servicemen and Commissioned Officers including ECOs/SSCOs should be signed by the appropriate authorities and should also specify the period of service in the Defence Forces.
- 6) For Ex-Servicemen, the Upper Age limit shall be relaxed as on closing date of application by allowing the deduction of length of actual Military Service from his actual age, and the resultant age should not exceed the maximum age limit prescribed for the Post by more than 3 years (6 years in case of OBC candidates; 8 years in case of SC/ST).
- 7) The period of "Call up Service" of an Ex-Serviceman in the Armed Forces shall also be treated as service rendered in the Armed Forces for purpose of age relaxation.
- 8) For any servicemen of the three Armed Forces of the Union to be treated as Ex-Servicemen for the purpose of securing the benefits of reservation, he must have already acquired, at the relevant time of submitting his application for the Post/Service, the status of Ex-Serviceman and/or is in a position to establish his acquired entitlement by documentary evidence from the competent authority that he would complete specified term of engagement for the Armed Forces within the stipulated period of one year from the closing date.
- 9) An Ex-Serviceman or Persons with Benchmark Disability (PwBD) category candidate who qualifies based on relaxed standards viz. age limit, qualification, in written examination, etc. is to be counted against reserved vacancies and not against general vacancies subject to fitness of such candidate for selection. In so far as cases of Ex-Servicemen are concerned, deduction from the age of Ex-Servicemen is permissible against the reserved or unreserved posts and such exemption cannot be termed as relaxed standards in regard to age.
- 10) There shall be no pay-protection in respect of Ex-Servicemen.
- 11) Age concession is not admissible to sons, daughters and dependents of Ex-Servicemen. Therefore, such candidate should not indicate their category as Ex-servicemen.



**4.11** Candidates belonging to SC/ST/OBC (NCL)/EWS/PwBD/Ex-Servicemen may note in respect of the above that, their candidature will remain provisional till the Certificate of their falling under SC/ST/OBC (NCL)/EWS/PwBD/Ex-Servicemen is verified / confirmed by the Appointing Authority from the Certificate issuing Authority.

**4.12** Candidates who are to be provisionally appointed against the post reserved for SC/ST/OBC (NCL)/EWS/PwBD/Ex-Servicemen are cautioned that if the verification reveals that their claim to belong to SC/ST/OBC/EWS/PwBD/Ex-Servicemen, as the case may be, is false, their service will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of Bharatiya Nyaya Sanhita for production of false certificate.

## **5. MODE OF SELECTION -**

- 1) A Selection Committee duly constituted by the Director, CSIR-NCL shall shortlist candidates fulfilling the terms and conditions of this advertisement. However, detailed scrutiny will be done only at the time of final selection.
- 2) The candidates as recommended / shortlisted by the duly constituted Screening Committee will be called for the Trade Test, which is mandatory for all the posts. However, it will be qualifying in nature.
- 3) Individuals who qualify in the Trade Test will be invited to appear in the competitive written examination consisting of Paper-I, Paper-II and Paper-III.
- 4) Paper-II and Paper-III will be evaluated only for those candidates who secure minimum threshold marks (to be determined by the Selection Committee) in the Paper-I.
- 5) The Final Merit List will be prepared on the basis of the marks obtained by the candidates in Paper-II and Paper-III.
- 6) Resolution of Tie Cases – Resolution of cases wherein two or more candidates have scored equal aggregated marks, the tie shall be resolved as under in accordance with the CSIR Letter No. 5-1(211)/2014-PD dated 30.05.2023:
  - i. Candidate with higher marks in the papers of concerned subject/trade placed higher;
  - ii. Candidate with lesser negative marks, if applicable, in the papers of concerned subject/trade of Written Test placed higher;
  - iii. Candidate with lesser negative marks, if applicable, in the papers (which have been considered for preparation of merit) of Written Test placed higher;
  - iv. Date of Birth, with older candidate placed higher;
  - v. Candidate acquiring Essential Degree earlier placed higher;  
(Note: 'date/year of completion of internship' will be taken as step (v), if posts belong to 'Medical Category')
  - vi. Alphabetical order in which first names of the candidates appear.

## **6. SCHEME OF EXAMINATION & SYLLABUS -**

### **6.1 For the Post of Technician (1) -**

<b>Mode of Examination</b>	OMR Based or Computer Based Objective type Multiple Choice Examination
<b>Medium of Questions</b>	The questions will be set in both English and Hindi except the questions on English Language.
<b>Standard of Examination</b>	SSC + ITI / 12 <sup>th</sup> Standard
<b>Total Number of Questions</b>	150
<b>Total Time Allotted</b>	2 Hours 30 Minutes

**Paper-I (Time Allotted - 1 Hour)**

Subject	No. of Questions	Maximum Marks	Negative Marks
Mental Ability Test*	50	100 (2 marks for every correct answer)	There will be NO negative marking in this Paper.

\*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgement etc.

**Paper-II (Time Allotted - 30 Minutes)**

Subject	No. of Questions	Maximum Marks	Negative Marks
General Awareness	25	75 (3 marks for every correct answer)	1 negative mark for every wrong answer
English Language	25	75 (3 marks for every correct answer)	1 negative mark for every wrong answer

**Paper-III (Time Allotted - 90 Minutes)**

Subject	No. of Questions	Maximum Marks	Negative Marks
Concerned Subject	50	150 (3 marks for every correct answer)	1 negative mark for every wrong answer

**6.2 For the Post of Technical Assistant -**

<b>Mode of Examination</b>	OMR Based or Computer Based Objective type Multiple Choice Examination
<b>Medium of Questions</b>	The questions will be set in both English and Hindi except the questions on English Language.
<b>Standard of Examination</b>	Diploma / Graduation Level (Based on the advertised qualification of the post)
<b>Total Number of Questions</b>	200
<b>Total Time Allotted</b>	3 Hours

**Paper-I (Time Allotted - 1 Hour)**

Subject	No. of Questions	Maximum Marks	Negative Marks
Mental Ability Test*	50	100 (2 marks for every correct answer)	There will be NO negative marking in this Paper.

\*Mental Ability Test will be so devised so as to include General Intelligence, Quantitative Aptitude, Reasoning, Problem Solving, Situational Judgement etc.

**Paper-II (Time Allotted - 30 Minutes)**

Subject	No. of Questions	Maximum Marks	Negative Marks
General Awareness	25	75 (3 marks for every correct answer)	1 negative mark for every wrong answer
English Language	25	75 (3 marks for every correct answer)	1 negative mark for every wrong answer

**Paper-III (Time Allotted - 90 Minutes)**

Subject	No. of Questions	Maximum Marks	Negative Marks
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Concerned Subject	100	300 (3 marks for every correct answer)	1 negative mark for every wrong answer
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### 6.3 Evaluation -

- 1) Tentative Answer Keys of the **Competitive** Examinations will be made available to the candidates through website of CSIR-NCL, after the Examination. Candidates may go through the Answer Key and submit their representations, if any, within the stipulated time limit along with valid supporting document/evidence. The details in this regard including the applicable charges shall be notified on <https://recruit.ncl.res.in>
- 2) There shall be no provision for re-evaluation/re-checking of the scores at any Stage of the examination. No correspondence/communication in this regard shall be entertained.
- 3) Marks scored by the candidates in examinations, if conducted in multiple shifts, will be normalized by using a formula and such normalized scores will be used to determine the final merit and cut off Mark. The formula will be as per CSIR rules mentioned in **Annexure-XIV** enclosed with this advertisement.

### 6.4 Document Verification (DV) -

Before the issue of Offer of Appointment, the candidates will be required to produce the Original copy of the documents uploaded with Online Application Form as well as any other documents as may be specified by CSIR-NCL, failing which their candidature is likely to be rejected.

## 7. **BENEFITS UNDER COUNCIL SERVICE -**

- 7.1 These posts carry usual allowances i.e. Dearness Allowance (DA), House Rent Allowance (HRA), Transport Allowance (TA) etc. as admissible to the central government employees and as made applicable to CSIR. Council employees are also eligible for accommodation of their entitled type as per CSIR allotment rules depending on availability in which case HRA will not be admissible.
- 7.2 In addition to the emoluments indicated against each category of posts, benefits such as applicability of New Pension Scheme 2004, reimbursements of Medical Expenses, Leave Travel Concession, etc. are available as per extant CSIR rules issued from time to time.
- 7.3 The posts will be governed by the New Pension System applicable w. e. f. 01.01.2004 as notified by the Government of India and adopted by CSIR vide their letter number 17/68/2001-E.II, dated 23.12.2003 and other instructions issued on the subject. However, persons selected from other Government Departments/ Autonomous Bodies/ Public Sector Undertakings/ Central Universities having Pension Scheme on Govt. of India pattern will continue to be governed by the existing Pension Scheme i.e. CCS (Pension) Rules, 2021, as per rules.
- 7.4 In regard to all the matters concerning service conditions of employees of the Society, Central Civil Services (Conduct) Rules, 1964 and Central Civil Services (Classification, Control and Appeal) Rules-1965, the Fundamental and Supplementary Rules framed by the Govt. of India and such other rules or executive order issued by the Govt. of India from time to time shall apply to the extent applicable to the Council Servants.
- 7.5 CSIR provides excellent opportunities to deserving candidates for career advancement under Assessment Promotion scheme for Technical & Support Staff subject to qualifying, as per rules as amended from time to time.

## 8. **GENERAL CONDITIONS & INFORMATION -**

- 8.1 The applicant must be a citizen of India.
- 8.2 All applicants must fulfill the essential requirements of the post and other conditions stipulated in the advertisement as on the **last date of receipt of online applications**. They are advised to satisfy themselves before applying that they possess at least the essential qualifications laid down for these posts which is compulsory even if a candidate has some higher qualifications. **NO ENQUIRY ASKING FOR ADVICE AS TO ELIGIBILITY WILL BE ENTERTAINED.** The prescribed educational qualifications should have been obtained from a



University/ Institution/ Board recognized by Govt. Of India/ approved by Govt. Regulatory Bodies and the final result should have been declared on or before the last date of submission of online application i.e. 12.01.2026.

- 8.3 Mere possession of essential qualification does not entitle candidates to be called for Trade Test / Written Examination. A duly constituted Screening Committee may adopt its own criteria and screen the applications for short-listing the candidates to be called for Trade Test / Written Examination. CSIR-NCL reserves the right to call only those candidates for Trade Test / Written Examination, who in its opinion are likely to be suitable for such post and no correspondence/communication will be entertained in this regard. The candidature is provisional at all the stages of recruitment/selection process.
- 8.4 The educational qualification such as 10th /SSC, 10+2/XIIth, B.Sc. or its equivalent, any other qualification mentioned by him/her in the application should have been obtained through recognized Boards/University/Institution, etc. In respect of equivalent clause in Essential Qualifications, if a candidate is claiming a particular qualification as equivalent qualification as per the requirement of advertisement, then the candidate is required to produce order/letter in this regard, indicating the Authority (with number and date) under which it has been so treated otherwise the Application is liable to be rejected. The decision of the CSIR-NCL with regard to equivalence of qualification(s) and about recognition of Board/Universities/Institutes shall be final and binding.
- 8.5 As the scrutiny of applications will be done on the basis of information furnished in the online application form by the applicants, it is necessary that only accurate, full and correct information is furnished by the applicants. Any discrepancy found between the information given in the online application and as evident in original documents, will make the candidate ineligible for appearing in the Trade Test / Written Examination or even at the subsequent stages of the recruitment process.
- 8.6 It may please be well noted that the appointments to the reserved posts will be provisional and subject to the verification of caste certificates through proper channels. If the verification reveals that the claim of the candidate that he/she belongs to a particular reserved category is false OR it reveals that the claim of the candidate that he/she belongs to the SC/ST/OBC-Non creamy layer/EWS/PwBD/Ex-Servicemen is false, his/her services/candidature will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the relevant laws for production of false certificate.
- 8.7 No Travelling Allowance will be paid to appear for the Trade Test or Written Examination.
- 8.8 The selected candidates will be on probation for 2 years from the date of joining the post. The probationary period may be extended or curtailed at the discretion of the Competent Authority. After successful completion of the probationary period, they will be considered for confirmation in accordance with the extant rules.
- 8.9 The selected candidates will not be permitted to apply for appointment elsewhere during the probationary period and if they have applied for any posts in any other Organisation before joining, they have to intimate the details of such applications, immediately on joining the Institute.
- 8.10 As per the resolution regarding Official Language (Rajbhasha), the selected candidates shall have to acquire the knowledge of Hindi during the probationary period.
- 8.11 No person, (a) who has entered into, or contracted a marriage with a person having a spouse living, or (b) who, having a spouse living has entered into, or contracted a marriage with any person shall be eligible for appointment to the service provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.
- 8.12 Applicant must disclose as to whether any of their close relatives are permanent employees of CSIR- NCL or any other laboratory/Institute of CSIR in the application form. Close relations would include wife/husband/son/daughter/parents/ brother/sister or any/ other person related to them by blood or marriage, whether they are dependent or not.

- 8.13 If any document/certificate furnished is in a language other than Hindi or English, a transcript of the same duly attested by a Gazetted officer or notary is to be uploaded.
- 8.14 The decision of the **Director, CSIR-National Chemical Laboratory (CSIR-NCL), Pune** in all matters relating to recruitment, eligibility, acceptance or rejection of applications, penalty for false information, mode of selection and conduct of Trade Test / Written Examination, allotment of examination centers and preparation of merit list & post allocation, debarment for indulging in malpractices will be final and binding on the candidates and **no enquiry / correspondence will be entertained in this regard by CSIR-NCL.**
- 8.15 Canvassing in any form and / or bringing any influence, political or otherwise will be treated as a disqualification for the post.
- 8.16 The Director, CSIR – NCL reserves the right to cancel the advertisement without assigning any reason thereof or reserves the right to not to fill up the posts. **The number of vacancies indicated against each post/ category is provisional and may increase or decrease.** The selection procedure of these posts is subject to the CSIR/ Govt. of India instructions prevalent at the time of various stages of the selection.
- 8.17 Notification regarding the details of shortlisted candidates to be called for Trade Test / Written Examination along with the criterion adopted, selection and any updates shall be displayed only on the Recruitment Website of CSIR-NCL <https://recruit.ncl.res.in> from time to time. Admit Cards of the shortlisted candidates to be called for Trade Test / Written Examination shall be made available on the recruitment portal **ONLY.**
- 8.18 Recruitment for the post of Technical Assistant and Technician (1) is governed by ‘**CSIR Service Rules, 1994**’, as amended from time to time. Hence all other terms and conditions not stipulated herein will be applicable as per the extant guidelines of CSIR / GoI.
- 8.19 All further information regarding this recruitment such as Date, Time and Venue of Trade Test / Written Examination, Addendum / Corrigendum or any variation in the number of posts / cancellation of posts etc. will be made available through the **Recruitment Website of CSIR-NCL** <https://recruit.ncl.res.in> **ONLY.** Therefore, candidates are advised to regularly keep visiting the website for all the updates.
- 8.20 The Director, CSIR – NCL has a right to amend, delete and add terms & conditions to this advertisement.
- 8.21 For any issue that is not covered in this advertisement, appropriate instructions of CSIR shall be applicable.

## **9. INSTRUCTIONS FOR ONLINE APPLICATION -**

- 9.1 Eligible and interested candidates are required to apply **ONLINE** only through our official website <https://recruit.ncl.res.in> No other mode of application will be considered.
- 9.2 If the candidate does not have a valid E-mail ID, he/she should create a new valid E-mail ID before applying online. Candidate must fill in their correct and active e-mail address and mobile number in the online application to receive communication from CSIR-NCL.
- 9.3 Candidates are advised to go through the instructions for online filling of the application carefully and for easiness of the candidates, instructions to fill the Online Application Form are also provided separately on the Recruitment Website of CSIR-NCL <https://recruit.ncl.res.in>
- 9.4 Window of Online Application Form will be live from **12.12.2025** to **12.01.2026.**
- 9.5 **A non-refundable application fee of Rs.500/- (Five Hundred only), plus GST and processing fees/transaction charges, wherever applicable may be deposited through the link available in the online application. After successful completion of payment, the acknowledgement of application fee receipt of Rs. 500/- must be uploaded at appropriate place in “Upload Certificate Details”.**

**Application Fee is payable for each Post Code separately. If it is found that the candidate has uploaded / mentioned the same transaction details for more than one Post Code, the latter of such application(s) will be summarily rejected.**

9.6 The Candidate is required to upload his/her **recent Passport size Scanned Colour Photograph** in **JPG/JPEG** format (**min. 20 KB to max. 100 KB**) with the dimensions between **200 x 230 pixels**.

9.6.1 The photograph must be uploaded without sunglasses, head scarf, cap etc.

9.6.2 The photograph must be taken in a white or a light background.

9.6.3 In the photograph, the face should occupy about 50% of the area, and with a full-face view looking into the camera directly. Forehead, eyes, nose and chin should be clearly visible.

9.7 **Signature in JPG/JPEG format (min. 10 KB to max. 50 KB)** with the dimensions between **140 x 60 pixels** at the specified place in the Online Application. Applications with blurred photographs or signatures will be rejected summarily.

9.7.1 The applicant has to sign on white paper with Black Ink pen.

9.7.2 The signature must be signed only by the applicant and not by any other person.

9.7.3 Signature must be in running hand and not in block/capital or disjointed letters. Signatures in different style at the time of Trade Test, Written Examination, and Document Verification etc. may result in cancellation of candidature.

9.8 After uploading the Photograph / signature, candidates should check that the images are clear and have been uploaded correctly. Candidate should also ensure that photo is uploaded at the place of photo and signature at the place of signature. If photo and signature are not uploaded properly at their appropriate places, such application will be summarily rejected.

9.9 In case of Boards/Universities/Institutes awarding CGPA/SGPA/OGPA DGPA/CPI grades etc., Candidates are required to convert the same into percentage based on the formula as per their Boards/University/Institute. A copy of conversion formula of CGPA/SGPA/OGPA/ DGPA/CPI grades etc. into percentage, issued by the respective Boards/Universities/Institutes has to be mandatorily uploaded in the online application.

9.10 Application once made will not be allowed to be withdrawn and application fees once paid will not be refunded on any count nor can it be held in reserve for any other recruitment or selection process.

9.11 When the application is successfully submitted, it will be accepted 'Provisionally'. Applicant(s) should take a printout of the Application Form and payment details and preserve the same for their own records. **PRINTOUT OF THE ONLINE APPLICATION FORM IS NOT REQUIRED TO BE SENT TO CSIR-NCL.**

9.12 Applicant will not be able to make any correction in the ONLINE application after Final Submission of the Application. No Interim Enquiry / Query or Communication in this regard shall be entertained.

9.13 For any technical query while applying online, please send an e-mail to [recruit.ncl@csir.res.in](mailto:recruit.ncl@csir.res.in) till the last date of submission of online application i.e. 12.01.2026 till 02.00 PM. Any email queries received after the stipulated time period shall not be entertained/replied to.

9.14 Candidates are advised, in their own interest, to submit online applications much before the closing date of receipt of online applications and not to wait till the last date to avoid any kind of possibilities of disconnection / inability or failure to login to the recruitment portal.

9.15 Incomplete online application in any respect (i.e. without uploading signature, photograph, scanned pdf copy of requisite original certificates/documents, application fee, if applicable etc.) will not be entertained and will be liable to be summarily rejected.

9.16 Applicants working in Government Departments, Autonomous bodies and Public Sector Undertakings shall be required to intimate to their Department / Office and have to upload a 'No Objection & Vigilance Certificate' in



the prescribed format (**Annexure - XII**) from their present employer stating that the applicant if selected will be relieved within one month of the receipt of the appointment orders. Also, vigilance clearance should also be recorded while applying as per **Annexure - XII**, failing which their candidature will NOT be considered. CSIR-NCL will not accept any person on lien or deputation basis.

## **10. ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT / USE OF UNFAIR MEANS -**

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered with or fabricated and should not suppress any material information while submitting online application. At the time of examination, or in a subsequent selection procedure, if a candidate is (or has been) found guilty of -

- (i) using unfair means or
- (ii) impersonating or procuring impersonation by any person or
- (iii) (misbehaving in the examination hall or disclosing, publishing, reproducing, transmitting, storing or facilitating transmission and storage of contents of the test(s) or any information therein in whole or part thereof in any form or by any means, verbal or written, electronically or mechanically for any purpose or
- (iv) resorting to any irregular or improper means in connection with his/ her candidature or
- (v) obtaining support for his/ her candidature by unfair means, or
- (vi) carrying mobile phones or similar electronic devices of communication in the examination/ interview hall, such a candidate may, in addition to rendering himself/ herself liable to criminal prosecution, be liable:
  - (a) to be disqualified from the examination for which he/ she is a candidate
  - (b) to be debarred either permanently or for a specified period from any examination conducted by CSIR-NCL
  - (c) for termination of service, if he/ she has already joined CSIR-NCL.

## **11. LIST OF DOCUMENTS TO BE UPLOADED ALONG WITH APPLICATION FORM -**

1. Latest Passport size Scanned Colour Photograph in JPG/JPEG format (min. 4 KB to max. 100 KB)
2. Signature in JPG/JPEG format (min. 2 KB to max. 50 KB)
3. Fee receipt of Rs. 500/- as Application Fee, wherever applicable.
4. Aadhaar Card.
5. 10<sup>th</sup> Class Mark Sheet / Certificate
6. ITI Mark Sheet/Certificate (if applicable)
7. 12<sup>th</sup> Class Mark Sheet / Certificate (if applicable)
8. Certificate of Degree/Diploma (if applicable)
9. Matriculation/ Secondary Examination Certificate/Birth certificate as Proof of Date of Birth (Date of birth filled by candidate in the online application form and the same recorded in the Matriculation/ Secondary Examination Certificate/Birth Certificate will be accepted for determining the age and no subsequent request for change will be considered or granted.)
10. Copy of Gazette Notification/ Affidavit/ Certificate from the appropriate authority in support of change in name/ mismatch in name/ variation in name of the candidate/ parents (if applicable)
11. Caste/Category certificate (wherever applicable) in the formats as per Annexures prescribed by the Govt. of India.
12. No Objection & Vigilance Certificate in the prescribed format (wherever applicable).

13. Certificate related to PwBD (wherever applicable) in the prescribed format.
14. In case of widow/divorced women/judicially separated women, relevant certificate/copy of judgement/decreed from the appropriate court of law. Additionally, an affidavit confirming that such candidate has not remarried.
15. A copy of conversion formula of CGPA/SGPA/OGPA/ DGPA/CPI grades etc. into percentage, issued by the respective Boards/Universities/Institutes (if applicable)
16. Any other documents in support of the claims made in the application, as applicable.

## **12. LIST OF ANNEXURES -**

Sl. No	Annexure Number	Particulars of the Annexures	Page No.
1	Annexure - I	Form of Certificate to be produced by the Scheduled Castes and Scheduled Tribes candidates applying for appointment to Posts under the Government of India.	27-28
2	Annexure - II	Form of Certificate to be produced by Other Backward Classes applying for appointment to Posts under the Government of India	29
3	Annexure - III	Form of declaration to be submitted by the OBC - NCL candidate (in addition to the community certificate)	30
4	Annexure - IV	Form of Income & Asset Certificate to be produced by Economically Weaker Sections	31
5	Annexure - V	Form -V Certificate of Disability	32
6	Annexure - VI	Form - VI Certificate of Disability	33-34
7	Annexure - VII	Form - VII Certificate of Disability	35-36
8	Annexure - VIII	Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. Persons having less than 40% disability and having difficulty in writing.	37
9	Annexure - IX	Letter of Undertaking by the person with specified disability covered under the definition of Section 2 (s) of the rpwd Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. Persons having less than 40% disability and having difficulty in writing.	38
10	Annexure - X	Certificate regarding physical limitation of an Examinee to Write	39
11	Annexure - XI	Letter of Undertaking for Using Own Scribe	40
12	Annexure - XII	No Objection & Vigilance Certificate	41
13	Annexure - XIII	Certificate to be produced by serving/retired/released armed forces personnel for availing the age concession for posts filled by direct recruitment	42
14	Annexure - XIV	Normalization method/formula to be used for normalizing the scores of candidates in case of multi-session examinations	43-44

<b>Date of commencement of online applications</b>	<b>: 12.12.2025 (10:00 AM onwards)</b>
<b>Last date for receipt of online applications</b>	<b>: 12.01.2026 (till 05:00 PM)</b>

Sd/-  
(Senior Controller of Administration)  
CSIR - NCL

**THE FORM OF CERTIFICATE TO BE PRODUCED BY SCHEDULED CASTES AND SCHEDULED TRIBES  
CANDIDATES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Shrimati/Kumari\* \_\_\_\_\_ son/daughter\* of \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ belongs to the \_\_\_\_\_ caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe\* under:—

- @ The Constitution (Scheduled Castes) Order, 1950
- @ The Constitution (Scheduled Tribes) Order, 1950
- @ The Constitution (Scheduled Castes) Union Territories Order, 1951
- @ The Constitution (Scheduled Tribes) Union Territories Order, 1951

[as amended by the Scheduled Castes and Scheduled Tribes List (Modification) Order, 1956; the Bombay Reorganisation Act, 1960, the Punjab Reorganisation Act, 1966, the State of Himachal Pradesh Act, 1970, the North Eastern Areas (Reorganisation) Act, 1971, the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976., the State of Mizoram Act, 1986, the State of Arunachal Pradesh Act, 1986 and the Goa, Daman and Diu (Reorganisation) Act, 1987.]

- @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
- @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
- @ The Constitution (Dadar and Nagar Haveli) Scheduled Tribes Order, 1962
- @ The Constitution (Pondicherry) Scheduled Castes Order, 1964
- @ The Constitution (Uttar Pradesh) Scheduled Tribes Order, 1967
- @ The Constitution (Goa, Daman and Diu) Scheduled Castes Order, 1968
- @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1968
- @ The Constitution (Nagaland) Scheduled Tribes Order, 1970
- @ The Constitution (Sikkim) Scheduled Castes Order, 1978
- @ The Constitution (Sikkim) Scheduled Tribes Order, 1978
- @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1989
- @ The Constitution (SC) Order (Amendment) Act, 1990
- @ The Constitution (ST) Order (Amendment) Act, 1991
- @ The Constitution (ST) Order (Second Amendment) Act, 1991
- @ The Scheduled Castes and Scheduled Tribes Orders (Amendment) Act 2002
- @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
- @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002

% 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.

This certificate is issued on the basis of the Scheduled Castes/Scheduled Tribes certificate issued to Shri / Shrimati\* \_\_\_\_\_ Father / Mother of Shri / Shrimati / Kumari \_\_\_\_\_ of village/town\* \_\_\_\_\_ in District/Division\* \_\_\_\_\_ of the State/Union Territory\* \_\_\_\_\_ who



belongs to the caste/tribe\* which is recognised as a Scheduled Caste/Scheduled Tribe in the State/Union Territory\* of \_\_\_\_\_ issued by the \_\_\_\_\_ dated \_\_\_\_\_

% 3. Shri/Shrimati/Kumari\* \_\_\_\_\_ and/or\* his/her\* family ordinarily resides in village/town\* \_\_\_\_\_ of \_\_\_\_\_ District/Division\* of the State/Union Territory\* of \_\_\_\_\_

Signature \_\_\_\_\_

\*\*Designation \_\_\_\_\_  
(With Seal of Office) State/Union Territory\*

Place: \_\_\_\_\_

Date: \_\_\_\_\_

\*Please delete the words which are not applicable.

@Please quote specific Presidential Order.

% Delete the paragraph which is not applicable.

NOTE: The term “ordinarily reside (s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

\*\*List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.

- (i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/Extra Assistant Commissioner. †(not below of the rank of 1st Class Stipendiary Magistrate).
- (ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
- (iii) Revenue Officers not below the rank of Tehsildar.
- (iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
- (v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

**FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWARD CLASSES APPLYING FOR  
APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter of village/town \_\_\_\_\_  
in District/Division belongs to the \_\_\_\_\_ community which is recognized as a backward class under  
the Government of India, Ministry of Social Justice and Empowerment's Resolution \_\_\_\_\_ No.  
\_\_\_\_\_ dated \_\_\_\_\_\* and/or his family ordinarily reside(s) in the \_\_\_\_\_  
\_\_\_\_\_ District/Division \_\_\_\_\_ of the \_\_\_\_\_ State/Union \_\_\_\_\_ Territory.

This is also to certify that he/she does not belong to the persons/sections (creamy Layer) mentioned in Column 3 of  
the Schedule to the Government of India, Department of Personnel & Training O.M No. 36012/22/93-Estt.(SCT)  
dated 8.9.1993, OM No. 36033/3/2004-Estt. (Res) dated 09th March, 2004, OM No. 36033/3/204-Estt. (Res) dated  
14th October, 2008 and O.M No. 36033/1/2013-Estt.(Res) dated 27th May, 2013 \*\*

Signature \_\_\_\_\_

Designation \_\_\_\_\_ \$

Dated: \_\_\_\_\_

Seal: \_\_\_\_\_

\* \_ The authority issuing the certificate may have to mention the details of Resolution of Government of India, in  
which the caste of the candidate is mentioned as OBC.

\*\* \_ As amended from time to time.

\$ - List of Authorities empowered to issue Other Backward Classes certificate

- i. District Magistrate/ Additional District Magistrate/ Collector/ Deputy Commissioner/ Additional Deputy  
Commissioner/ Deputy Collector/ 1st Class stipendiary Magistrate/ Sub-Divisional Magistrate/ Taluka  
Magistrate/ Executive Magistrate/ Extra Assistant Commissioner. (not below of the rank of 1st Class  
Stipendiary Magistrate).
- ii. Chief Presidency Magistrate/ Additional Chief Presidency Magistrate/ Presidency Magistrate.
- iii. Revenue Officers not below the rank of Tehsildar.
- iv. Sub Divisional Officer of the area where the candidate and/or his/her family normally resides
- v. Administrative/Secretary to Administrator/Development Officer (Lakshadweep)

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the  
People Act, 1950.

**FORM OF DECLARATION TO BE SUBMITTED BY THE OBC –NCL CANDIDATE**

**(in addition to the community certificate)**

I \_\_\_\_\_ Son/daughter of Shri \_\_\_\_\_ resident  
of village/town/city \_\_\_\_\_ district \_\_\_\_\_ state \_\_\_\_\_ hereby  
declare that I belong to the \_\_\_\_\_ community which is recognized as a backward class by  
the Government of India for the purpose of reservation in services as per orders contained in the Department of  
Personnel and Training Office Memorandum No. 36102/22/93-Estt.(SCT) dated 8-9-1993. It is also declared that I  
do not belong to persons/sections (Creamy Layer) mentioned in column 3 of the Schedule to the above referred Office  
Memorandum dated 8-9-1993, O.M No. 36033/3/2004-Estt.(Res.) dated 09th March, 2004 and O.M No.  
36033/3/2004-Estt.(Res.) dated 14th October, 2008 and as amended time to time.

I also declare that the condition of status / annual income for creamy layer of my Parents/guardian is within prescribed  
limits as on last date of application.

Signature \_\_\_\_\_

Full Name \_\_\_\_\_

Address \_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

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Government of.....  
(Name & Address of the authority issuing the certificate)

**INCOME & ASSET CERTIFICATE TO BE PRODUCED BY ECONOMICALLY WEAKER SECTIONS**

Certificate No. \_\_\_\_\_

Date \_\_\_\_\_

**VALID FOR THE YEAR (2025-2026)**

This is to certify that Shri/Smt./Kumari \_\_\_\_\_ son/daughter/wife of \_\_\_\_\_ permanent resident of \_\_\_\_\_, Village/Street \_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_ in the State/ Union Territory \_\_\_\_\_ Pin Code \_\_\_\_\_ whose photograph is attested below belongs to Economically Weaker Sections, since the gross annual income\* of his/ her „family“\*\* is below Rs. 8 Lakh (Rupees Eight Lakh only) for the financial year [2024-2025]. His/her family does not own or possess any of the following assets \*\*\* :

- I. 5 acres of agricultural land and above;
- II. Residential flat of 1000 sq. ft. and above;
- III. Residential plot of 100 sq. yards and above in notified municipalities;
- IV. Residential plot of 200 sq. yards and above in areas other than the notified municipalities.

2. Shri/Smt./Kumari \_\_\_\_\_ belongs to the \_\_\_\_\_ caste which is not recognized as a Scheduled Caste, Scheduled Tribe and Other Backward Classes (Central List).

Signature with seal of Office \_\_\_\_\_

Name \_\_\_\_\_

Designation \_\_\_\_\_

Passport size  
attested  
photograph of  
the candidate

\*Note 1: Income covered all sources i.e. salary, agriculture, business, profession etc.

\*\*Note 2: The term „Family“ for this purpose include the person, who seeks benefit of reservation, his/ her parents and siblings below the age of 18 years as also his/her spouse and children below the age of 18 years.

\*\*\*Note 3: The property held by a “Family” in different locations or different places/cities have been clubbed while applying the land or property holding test to determine EWS status.

## Form-V

## Certificate of Disability

(In cases of amputation or complete permanent paralysis of limbs or dwarfism and in cases of blindness)

[See rule 18(1)]

(NAME AND ADDRESS OF THE MEDICAL AUTHORITY ISSUING THE CERTIFICATE)

Recent Passport  
size attested  
photograph  
(showing face  
only) of the  
Person with  
Disability

Certificate No. \_\_\_\_\_

Date: \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt/Kum \_\_\_\_\_  
Son/Wife/Daughter of Shri \_\_\_\_\_ Date of Birth \_\_\_\_\_ (DD/MM/YY)  
Age \_\_\_\_\_ years, male/female \_\_\_\_\_ Registration No \_\_\_\_\_  
\_\_\_\_\_ Permanent resident of House No \_\_\_\_\_  
\_\_\_\_\_ Ward/Village/Street \_\_\_\_\_  
\_\_\_\_\_ Post Office \_\_\_\_\_ District \_\_\_\_\_  
\_\_\_\_\_ State \_\_\_\_\_ Whose photograph is affixed above, and

am satisfied that

A. he/she is a case of:

- Locomotor disability
- Dwarfism
- Blindness

(Please tick as applicable)

B. the diagnosis in his/her case is \_\_\_\_\_

C. He/she has \_\_\_\_\_ % (in figure) \_\_\_\_\_ percent (in words)

permanent Locomotor Disability/dwarfism/blindness in relation to his/her

\_\_\_\_\_ (part of body) as per guidelines (\_\_\_\_\_ number and date of issue of the guidelines to be specified).

1. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate

(Signature and seal of Authorised Signatory of  
Notified Medical Authority)

Signature /Thumb impression of the  
person in whose favour certificate of  
disability certificate is issued

Form-VI  
Certificate of Disability  
(In cases of multiple disabilities)  
[See rule 18(1)]  
(Name and Address of the Medical Authority issuing the Certificate)

Recent Passport  
size attested  
photograph  
(showing face  
only) of the  
Person with  
Disability

Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_

This is to certify that we have carefully examined Shri/Smt./Kum. \_\_\_\_\_  
son/wife/daughter \_\_\_\_\_ of Shri \_\_\_\_\_  
Date of Birth (DD/MM/YY) \_\_\_\_\_ Age \_\_\_\_\_ years, male/female. Registration  
No. \_\_\_\_\_ permanent resident of House No. \_\_\_\_\_  
\_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post \_\_\_\_\_  
Office \_\_\_\_\_ District \_\_\_\_\_ State, whose photograph is affixed above, and  
am satisfied that:

A. He/she is a case of Multiple Disability. His/Her extent of permanent physical impairment/disability has been  
evaluated as per guideline (\_\_\_\_\_ number and date of  
issue of the guidelines to be specified) for the disabilities ticked below, and is shown against the relevant disability  
in the table below:

Sl. No	Disability	Affected part of body	Diagnosis	Permanent physical impairment/mental disability (in%)
1	Locomotor disability	@		
2	Muscular Dystrophy			
3	Leprosy cured			
4	Dwarfism			
5	Cerebral Palsy			
6	Acid attack Victim			
7	Low vision	#		
8	Blindness	#		
9	Deaf	€		
10	Hard of Hearing	€		
11	Speech and Language disability			
12	Intellectual Disability			
13	Specific learning Disability			
14	Autism Spectrum Disorder			
15	Mental illness			



16	Chronic Neurological Conditions			
17	Multiple sclerosis			
18	Parkinson's disease			
19	Haemophilia			
20	Thalassemia			
21	Sickle Cell disease			

B. In the light of the above, his/her over all permanent physical impairment as per guidelines (\_\_\_\_\_ number and date of issue of the guidelines to be specified), is as follows:

In figures \_\_\_\_\_ percent

In words \_\_\_\_\_ percentage

2. This condition is progressive/non-progressive/likely to improve/ not likely to improve.

3. Reassessment of disability is:

(i) not necessary

or

(ii) is recommended/after \_\_\_\_\_ years \_\_\_\_\_ months, and therefore this certificate shall be valid till \_\_\_\_\_ (DD/ MM/ YY)

@ - eg. Left/Right/both arms/legs

# - eg. Single eye/ both/ eyes

€ - eg. Left / Right / Both ears

4. The applicant has submitted the following document as proof of residence:

Nature of Document	Date of issue	Details of authority issuing certificate

5. Signature and seal of the Medical Authority

Name and Seal of Member	Name and seal of Member	Name and seal of the Chairperson

Signature/thumb impression of the person in whose favour certificate of disability is issued

## Form-VII

## Certificate of Disability

(In cases other than those mentioned in Forms V and VI)

(Name and Address of the Medical Authority issuing the Certificate)

[See rule 18(1)]

Recent Passport  
size attested  
photograph  
(showing face  
only) of the  
Person with  
Disability

Certificate No. \_\_\_\_\_ Date: \_\_\_\_\_

This is to certify that I have carefully examined Shri/Smt/Kum \_\_\_\_\_  
son/wife/daughter of shri \_\_\_\_\_ Date of Birth (DD/MM/YY) \_\_\_\_\_  
Age \_\_\_\_\_ Years, male/female \_\_\_\_\_ Registration No. \_\_\_\_\_  
permanent resident of House No \_\_\_\_\_ Ward/Village/Street \_\_\_\_\_ Post Office  
District \_\_\_\_\_ State \_\_\_\_\_, Whose photograph is affixed above, and am satisfied that  
he/she is a case of \_\_\_\_\_ Disability, His/her extent of percentage physical  
impairment / disability has been evaluated as per guidelines ( \_\_\_\_\_  
\_\_\_\_\_ number and date of issue of the guidelines to be specified) and is show against  
the relevant disability in the table below:

S. No.	Disability	Affected part of body	Diagnosis	Permanent physical impairment/ mental disability (in%)
1.	Locomotor disability			
2.	Muscular Dystrophy			
3.	Leprosy cured			
4.	Cerebral Palsy			
5.	Acid attack Victim			
6.	Low vision	#		
7.	Deaf	€		
8.	Hard of Hearing	€		
9.	Speech and Language disability			
10.	Intellectual Disability			
11.	Specific learning Disability			
12.	Autism Spectrum Disorder			
13.	Mental illness			
14.	Chronic Neurological Conditions			
15.	Multiple sclerosis			
16.	Parkinson's disease			

17.	Hemophilia			
18.	Thalassemia			
19.	Sickle Cell disease			

(please strike out the disabilities which are not applicable).

2. The above condition is progressive/non-progressive/likely to improve/not likely to improve.

3. Reassessment of disability is:

(i) Not necessary

or

(ii) is recommended /after..... years.....months,  
and therefore this certificate shall be valid till..... (DD/MM/YY)

@ - eg. Left/Right/both arms/legs

# - eg. Single eye/both/eyes

€ - eg. Left/Right/both ears

4. The applicant has submitted the following document as proof of residence:-

Nature of Document	Date of Issue	Details of authority issuing certificate
--------------------	---------------	--

(Authorised Signatory of notified Medical Authority)

(Name and Seal)

Countersigned

(Counter signature and seal of the  
Chief Medical Officer/Medical Superintendent/ Head of  
Government, in case the Certificate is issued by a  
medical Authority who is not a government  
Servant (With Seal)

Signature/Thumb Impression of the  
person in whose favour certificate  
of disability is issued.

Note: In case this certificate is issued by a medical authority who is not a government servant, it shall be valid only if countersigned by the Chief Medical Officer of the District.



**Certificate for person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40 % disability and having difficulty in writing.**

This is to certify that, we have examined Mr/Ms/Mrs \_\_\_\_\_ (name of the candidate, S/o,D/o \_\_\_\_\_ a resident of \_\_\_\_\_ Vill/PO/PS/District/State), aged \_\_\_\_\_ years, a person with \_\_\_\_\_ (nature of disability/condition), and to state that he/she has limitation which hampers his/her writing capability owing to his/her above condition. He/she requires support of scribe for writing the examination.

2. The above candidate uses aids and assistive device such as prosthetics & orthotics, hearing aid (name to be specified) which is / are essential for the candidate to appear at the examination with the assistance of scribe.

3. This certificate is issued only for the purpose of appearing in written examinations conducted by recruitment agencies as well as academic institutions and is valid upto \_\_\_\_\_ (it is valid for maximum period of six months or less as may be certified by the medical authority)

4.

Signature of medical authority

(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)	(Signature & Name)
Orthopedic/ PMR specialist	Clinical Psychologist / Rehabilitation Psychologist/Psychiatrist/ Special Educator	Neurologist (if available)	Occupational therapist (if available)	Other Expert, as nominated by Chairperson (if any)
(Signature & Name)				
Chief Medical Officer/Civil Surgeon/Chief District Medical Officer... .....Chairperson				

Name of Government Hospital /Health Care Centre with Seal

Place :

Date:

**Letter of Undertaking by the person with specified disability covered under the definition of Section 2 (s) of the RPwD Act, 2016 but not covered under the definition of Section 2(r) of the said Act, i.e. persons having less than 40% disability and having difficulty in writing.**

I \_\_\_\_\_, candidate with \_\_\_\_\_  
\_\_\_\_\_ (nature of disability/condition) appearing for the  
\_\_\_\_\_ (name of the examination) bearing Roll/Reg. No. \_\_\_\_\_  
\_\_\_\_\_ at \_\_\_\_\_ (name of the centre)  
in the District \_\_\_\_\_, \_\_\_\_\_ (name of the state). My  
educational qualification is \_\_\_\_\_.

1. I do hereby state that \_\_\_\_\_ (name of the scribe) will provide the service of scribe for the undersigned for taking the aforementioned examination.
2. I do hereby undertake that his qualification is \_\_\_\_\_. In case, subsequently it is found that his qualification is not as declared by the undersigned and is beyond my qualification. I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate)

(Counter signature by the parent/guardian, if the candidate is minor)

Place-

Date-

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**CERTIFICATE REGARDING PHYSICAL LIMITATION OF AN EXAMINEE TO WRITE**

This is to certify that, I have examined Mr. / Ms./Mrs. \_\_\_\_\_

(name of the candidate with disability), a person with \_\_\_\_\_

(nature and percentage of disability as mentioned in the certificate of disability), S/o, D/o

\_\_\_\_\_ a resident of

\_\_\_\_\_ (Village/District/State) and to state that he/she has

physical limitation which hampers his/her writing capabilities owing to his/her disability.

Signature

Chief Medical Officer/Civil Surgeon/Medical Superintendent of  
A Government health care Institution Name & Designation  
Name of Government Hospital/Health Care Centre with Seal

Place: \_\_\_\_\_

Date: \_\_\_\_\_

**Note:** Certificate should be given by a specialist of the relevant stream/disability (e.g. Visual impairment–  
Ophthalmologist, Locomotor disability–Orthopedic specialist/PMR).

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**LETTER OF UNDERTAKING FOR USING OWN SCRIBE**

I \_\_\_\_\_, a candidate with \_\_\_\_\_  
(name of the disability) appearing for the \_\_\_\_\_ (name of the  
examination) bearing Roll/Reg. No. \_\_\_\_\_ at \_\_\_\_\_ (name of the  
centre) in the District \_\_\_\_\_, \_\_\_\_\_ (name of the State/UT). My  
qualification is \_\_\_\_\_

I do hereby state that \_\_\_\_\_ (name of the scribe) will  
provide the service of scribe/reader/lab assistant for the undersigned for taking the aforesaid examination.

I do hereby undertake that his/her qualification is \_\_\_\_\_. In case  
subsequently it is found that his/ her qualification is not as declared by the undersigned and is beyond my qualification.  
I shall forfeit my right to the post and claims relating thereto.

(Signature of the candidate with Disability)

Place: \_\_\_\_\_

Date: \_\_\_\_\_

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**NO OBJECTION & VIGILANCE CERTIFICATE**

This is to certify that Sh./Smt./Ms./Dr. \_\_\_\_\_ has been working in \_\_\_\_\_ Office / Organization name) since \_\_\_\_\_ (date) . Presently he / she is holding the post of \_\_\_\_\_ on regular / temporary / tenure / contract basis which is a full time employment, in pay level [as per VII CPC] / Pay Scale [in IDA] \_\_\_\_\_

It is further certified that this Organization/Department/Institute has no objection to his / her applying for the post of \_\_\_\_\_ in CSIR – National Chemical Laboratory, Pune. In case of his / her selection, he / she will be relieved within one month of the receipt of the appointment order and his / her lien will / will not be retained by this organization.

Further, it is also to certify that no vigilance / disciplinary case and departmental enquiry is either pending or contemplated against him / her. The integrity of the officer is also certified.

**Date:**

**Place:**

**Signature of employer with office stamp**

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**CERTIFICATE TO BE PRODUCED BY SERVING / RETIRED / RELEASED  
ARMED FORCES PERSONNEL AVAILING THE AGE CONCESSION FOR POSTS  
FILLED BY DIRECT RECRUITMENT**

Form of Certificate applicable for Released/Retired Personnel

It is certified that Rank.....Name.....whose date of birth  
is.....has rendered service from.....to.....in Army, Navy/Air Force.

2. He has been released from military services:

% a) on completion of assignment otherwise than

(i) by way of dismissal, or

(ii) by way of discharge on account of misconduct or inefficiency, or

(iii) on his own request, but without earning his pension, or

(iv) he has not been transferred to the reserve pending such release

% b) on account of physical disability attributable to Military Service.

% c) on invalidment after putting in at least five years of Military service

3. He is covered under the definition of Ex-Serviceman (Re-employment in Central Civil Services and Posts) Rules. 1979 as amended from time to time.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature, Name and Designation of the

Competent Authority \*\*

SEAL

% . Delete the paragraph which is not applicable.



### Normalization method/formula to be used for normalizing the scores of candidates in multi-session examinations

It is notified for all concerned that following normalization formula/method for normalization of scores/marks shall be used by CSIR for normalizing the raw scores of candidates in the examination conducted in multiple shifts.

- 1) **Percentile Scores:** Percentile scores are scores based on the relative performance of all those who appear for the examination. The marks obtained are transformed into a scale ranging from 100 to 0 for each shift of examinees. The percentile score is not the same as the percentage of marks obtained.
- 2) The Percentile Score indicates the percentage of candidates that have scored EQUAL TO OR LESS MARKS (same or lower raw scores) out of total candidates who have appeared in that session. Therefore, the topper (highest score) of each shift will get the same Percentile of 100.
- 3) The Percentile score shall thereafter be converted into the Normalized Score for the examination (instead of the raw marks of the candidate) and shall be used for the preparation of the merit list.

- 4) The Percentile score of a candidate for a particular shift will be calculated as below

$$\text{Percentile Score} = \frac{\text{Number of candidates appeared in the 'Shift' with raw score EQUAL TO OR LESS than the candidate}}{\text{The total number of the candidates who appeared in the 'Shift'}} \times 100$$

- 5) The percentile scores will be calculated up to 7 decimal places.
- 6) In order to finalize the merit based on percentile score as mentioned above it will include only those candidates in the merit who have secured prescribed minimum percentage of Marks for eligibility in various categories: UR, EWS, OBC (Non creamy layer), SC, ST and PwBD as per qualifying criteria prescribed by CSIR. Short listing of candidates for various stages shall be based on the "Normalized Marks" obtained by them.

#### 7) CALCULATION OF "NORMALIZED MARKS" FROM PERCENTILE SCORES:

For this, the Percentile Score of each candidate will be converted into "Normalized Marks" by interpolation of raw marks into "Base Shift" by using standard mathematical formula of interpolation for the purpose of deciding minimum qualifying marks. The Raw Marks of each candidate will be normalized using the Equi-percentile method as detailed below:

##### Selection of Base Shift:

"Base Shift" is a shift having the "Highest Mean" (Average) among all the shifts of CBT/Examination with a condition that it's Present Candidate Counts should be 70% or more than the average of all Shifts. In case the "Highest Mean" of two Shifts are same then Shift having "Highest Individual Marks" shall be considered as "Base Shift". In case both the "Highest Mean" and "Highest Individual Marks" are same then the Shift having "Highest Present Count" shall be considered as "Base Shift" to break the tie.

##### Calculation of Normalized Marks:

When Percentile Score is to be converted to normalized marks for deciding minimum qualifying marks.

- a) X is the percentile score of a candidate. If X percentile score is found in base shift, then corresponding marks are directly available, otherwise following formula of interpolation is to be used. This formula is nothing but interpolation formula. For the candidates whose Percentile Score is greater than or equal to the Base Shift percentile:

$$N = \left[ \frac{(Y_2 - Y_1) * (X - X_1)}{(X_2 - X_1)} \right] + Y_1$$

N = Normalized Marks

X<sub>2</sub> is immediate higher percentile score in base shift

X<sub>1</sub> is immediate lower percentile score in base shift

Y<sub>2</sub> is marks corresponding to X<sub>2</sub> percentile score in base shift

Y<sub>1</sub> is marks corresponding to X<sub>1</sub> percentile score in base shift

- b) For the candidates whose Percentile Score is less than the Base Shift Percentile:

$$N = Y_1 - \frac{(Y_2 - Y_1) * (X_1 - X)}{(X_2 - X_1)}$$

N = Normalized Marks

X<sub>1</sub> is immediate higher percentile score in base shift

X<sub>2</sub> is immediate next higher percentile score in base shift

Y<sub>1</sub> is marks corresponding to X<sub>1</sub> percentile score in base shift

Y<sub>2</sub> is marks corresponding to X<sub>2</sub> percentile score in base shift

- 8) The 'Normalized Marks' of all the candidates for all the shifts would be merged and shall be called the final normalized scores which will then be used for the compilation of results and further processing for deciding the relative merit.
- 9) In case of two or more candidates securing same threshold Normalized Percentile Score, all the candidates with equal scores will be called for stage-II examination without breaking the tie. In case there is no second stage of examination, the policy of CSIR on breaking the tie shall be applied.

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