



State Bank of India

CENTRAL RECRUITMENT & PROMOTION DEPARTMENT,
CORPORATE CENTRE, MUMBAI

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RECRUITMENT OF SPECIALIST CADRE OFFICERS IN SBI

ADVERTISEMENT NO. CRPD/SCO/2017-18/11

ONLINE REGISTRATION OF APPLICATION & PAYMENT OF FEES: FROM 20.03.2018 TO 07.04.2018

State Bank of India invites online applications from Indian citizens for appointment to the following Specialist Cadre Officers posts.

Candidates are requested to apply online through the link given on Bank's website <https://bank.sbi/careers> or <https://www.sbi.co.in/careers>

PLEASE NOTE THAT

- The process of Registration is complete only when fee is deposited with the Bank through Online mode on or before the last date for payment of fee.
- Before applying, candidates are requested to ensure that they fulfil the eligibility criteria for the post as on the date of eligibility.
- Candidates are required to upload all required documents (age, educational qualification, experience etc.) failing which their candidature will not be considered for shortlisting/ interview.
- Short listing & interview will be provisional without verification of documents. Candidature will be subject to verification of all details/ documents with the original when a candidate reports for interview (if called).
- In case a candidate is called for interview and is found not satisfying the eligibility criteria (Age, Educational Qualification and Experience etc.) he/ she will neither be allowed to appear for the interview nor be entitled for reimbursement of any travelling expenses.
- Candidates are advised to check Bank's website <https://bank.sbi/careers> or <https://www.sbi.co.in/careers> regularly for details and updates (including the list of shortlisted/ qualified candidates). No separate intimation/ advertisement etc. will be issued in case of any change/ update. The Call letter/ advise, where required, will be sent by e-mail only (No hard copy will be sent).
- In case more than one candidate scores same marks as the cut-off marks in final merit list (common marks at cut-off point), such candidates will be ranked in the merit according to their age in descending order.

A. DETAILS OF POST/ NATURE OF ENGAGEMENT/ VACANCY/ AGE/ SELECTION PROCESS :

Post Sr. No.	Post	Nature of engagement	Grade	Vacancies								Age (yrs.)*		Selection Process
				GEN	SC	ST	OBC	OH	HI	VI	Total	Min	Max	
1	Special Management Executive	Regular	MMGS-III	19	05	02	09	01 [#]	-	-	35	30	40	Shortlisting and Interview ^{II}
2	Deputy General Manager (Law)	Contractual ^{\$\$}	TEGS-VI	01 ^{\$}	-	-	-	-	-	-	01	42	52	Shortlisting and Interview
3	Deputy General Manager (Law)	Regular	TEGS-VI	01 ^{\$}	-	-	-	-	-	-	01	42	52	
4	Deputy Manager (Law)	Regular	MMGS-II	42	12	06	22	03 [#]	-	-	82	25	35	Written test & Interview [^]

- Any OH candidate may apply; \$ - Any OH candidate may apply, HI & VI are not eligible; * - Age as on 31.12.2017 (Relaxation to reserved category as per GOI); \$\$ - Contract period for 5 years

II - Bank reserves the right to shift the procedure to written test and interview, depending upon the number of applications received.

^ - A candidate has to score above the minimum qualifying marks for selection. Those candidates who do not score minimum qualifying marks in interview will not be selected even if their final score (written + interview) is higher than the aggregate score of the last selected candidate.

B. DETAILS OF EDUCATIONAL QUALIFICATION/ EXPERIENCE :

Post Sr. No.	Post	Educational Qualification	Post Qualification Experience (As on 31.12.2017)	Likely place of posting [∅]
1	Special Management Executive (Regular)	CA/ ICWA/ ACS/ MBA in Finance or 2 years PG Diploma in Finance (● The course should be of 2 years full time duration. ● Course completed through correspondence/ part-time are not eligible. ● The institute should be recognized/ approved by Government bodies/AICTE)	Minimum 5 years post qualification experience (as on 31.12.2017) as an Executive in Supervisory/ Management role : a. In a Scheduled Commercial Bank/ Associate or Subsidiary of a Scheduled Commercial Bank. OR b. In a Public Sector or listed Financial Institution/ Company. Candidates having experience in processing of credit proposals are preferred.	Mumbai and Delhi
2	Deputy General Manager (Law) (Contractual)	Degree in Law (3 years/ 5 years) from a recognised University India.	Enrolled as Advocate with Bar Council and having minimum 17 years of experience as Law Officer in the Legal Department of Scheduled Commercial Banks OR Financial Institutions OR Asset Reconstruction Company OR combined experience as Law Officer in the Legal Department of Scheduled Commercial Bank and Asset Reconstruction Company and having extensive experience in Recovery & Rehabilitation. The experience should be after enrolment as advocate with Bar Council.	Mumbai
3	Deputy General Manager (Law) (Regular)	Degree in Law (3 years/ 5 years) from a recognised University India. Post Graduate degree in Law will be preferable.	Enrolled as Advocate with Bar Council and having minimum 17 years of experience as Law Officer in the Legal Department of Scheduled Commercial Banks OR Financial Institutions OR Asset Reconstruction Company OR combined experience as Law Officer in the Legal Department of Scheduled Commercial Bank and Asset Reconstruction Company and having extensive experience in Recovery & Rehabilitation. The experience should be after enrolment as advocate with Bar Council.	Mumbai
4	Deputy Manager (Law) (Regular)	Degree in Law (3 years/ 5 years) from a recognised University India.	Enrolled as Advocates with Bar Council and having 4 years of experience as practicing Advocate OR Law Officer in the Legal Department of Scheduled Commercial Banks OR 4 years combined experience as practicing advocate and Law Officer in the Legal Department of Scheduled Commercial Banks. The experience should be after enrolment as advocate with Bar Council.	Anywhere in India

∅ The place of posting is only indicative. The selected candidate may be posted anywhere in India.

ABBREVIATIONS:

Category : Gen – General; OBC – Other Backward Classes; SC – Scheduled Caste; ST – Scheduled Tribe; PWD – Person with Disability, OH – Orthopedically Handicapped, HI – Hearing Impaired; VI – Visually Impaired

Grade : MMGS-II/ III – Middle Management Grade Scale-II/ III; TEGS-VI – Top Executive Grade Scale – VI

(Contd. on next page...)

NOTE :

- i. The number of vacancies including reserved vacancies mentioned above are provisional and may vary according to the actual requirement of the Bank.
- ii. The educational qualification prescribed for various posts are the minimum. Candidate must possess the qualification and relevant full time post qualification experience as on 31.12.2017.
- iii. Candidates belonging to reserved category including Person with Disabilities for whom no reservation has been mentioned are free to apply for vacancies announced for unreserved category if they fulfil all the eligibility criteria applicable to unreserved category.
- iv. Caste certificate issued by Competent Authority on format prescribed by the Government of India will have to be submitted by the SC/ST/OBC candidates.
- v. Candidate belonging to OBC category but coming in the 'creamy layer' are not entitled to OBC reservation and age relaxation. They should indicate their category as 'GENERAL' or GENERAL (OH/VI/II) as applicable.
- vi. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on 01.03.2018. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2017 to the date of interview, should be submitted by such candidates, if called for interview.
- vii. Reservation for PWD (OH/ HI/ VI) is horizontal within the overall vacancies for the post.
- viii. PWD candidate should produce a certificate issued by a competent authority as per the Government of India guidelines
- ix. Maximum age indicated is for General category candidates. Relaxation in upper age limit will be available as detailed below.

Sr. No.	Category	Age Relaxation
1.	Scheduled Caste/ Scheduled Tribe	5 years
2.	Other Backward Classes (Non-Creamy Layer)	3 years
3.	Persons Ordinarily domiciled of the state of Jammu & Kashmir during the period 01.01.1980 to 31.12.1989	5 years
4.	Persons With Disabilities (PWD)	PWD (SC/ST)-15 Years PWD (OBC)- 13 Years PWD (Gen)- 10 Years
5.	Ex Servicemen, Commissioned officers including Emergency Commissioned Officers (ECOs)/Short Service Commissioned Officers (SSCOs) who have rendered 5 years military service and have been released on completion of assignment (including those whose assignment is due to be completed within one year from the last date of receipt of application) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency or physical disability attributable to military service or invalidment.	5 years

C. JOB PROFILE :

S. No.	Post	Job Profile in brief
1	Special Management Executive (Regular)	<ul style="list-style-type: none"> ● Perform account reviews with the Top Management and assist in taking decision with respect to resolution/ recovery and what mode of resolution/ recovery should be initiated. ● Advise branches in business verticals about observed shortcomings in the proposals due to which there was slippage in the asset quality. ● Guide branches for implementation of resolution plan. ● To keep abreast of latest developments in the respective sector through comprehensive industry analysis and research with the overall purpose of enhancing the quality of resolution. ● Resolution/ Rehabilitation of credit facilities including rectification and restructuring by keeping DGM (ARC), DGM (NCLT), DGM (OTS), DGM (SARG - Retail) and DGM (SARG - Commercial) in the loop wherever necessary. ● Contribution towards reduction in budgeted provisioning. ● Support for resolution of accounts through NCLT. ● Checking the viability of resolution plans. ● Monitoring of accounts in SMA category and devising strategies for their up-gradation, if required. ● Any other work/ responsibility that may be assigned, from time to time, by the Bank.
2	Deputy General Manager (Law) (Contractual)	<ul style="list-style-type: none"> ● Analysing, drawing and negotiating various kinds of agreements including Resolution Agreements/ Sale Agreements for Financial Assets/ Inter-Creditor agreements etc. ● Drawing of Loan Restructure Documents/ Master Debt Recast and Restructuring Agreement etc. ● Offering opinion on restructuring of Corporate/ Infrastructure projects under prevalent legal provisions. ● Expertise in understanding and analyzing Sector Specific Concession Agreement with various Authorities and the impact/ repercussions thereof. ● Familiarity with Insolvency Laws, Debt Recovery laws, SARFAESI Act and current trends, updates and issues in the field. ● Guiding and advising sectoral teams, branches and other functionaries on queries regarding legal matters as and when required. ● Verifying the legal correctness of Information Memorandum (IM) and other such documents and guiding the operational units whenever necessary. ● Handling matters relating to Corporate Debt Restructuring/ Strategic Debt Restructuring/ Scheme for Strategic Structuring of Stressed Assets (S for A) and other forms of restructuring. ● Vetting a Resolution Plan particularly in the context of provisions of IBC related law/ judgments. ● Knowledge in laws relating to Take-Over/ Merger/ Amalgamation of Corporates. ● Following up all the Insolvency, Debt Recovery cases. ● To assist in empanelment of lawyers, insolvency professionals etc. ● Handling any other matter referred to for legal opinion/ advice. ● Any other work/ responsibility that may be assigned, from time to time, by the Bank.
3	Deputy General Manager (Law) (Regular)	<ul style="list-style-type: none"> ● Providing analytical and comprehensive in-house legal service across a broad range of legal issues (including those involving the affiliates of organization) ● Keeping oneself updated and also, wherever necessary, briefing the top management of the organization about the latest legal developments ● Disseminating knowledge on relevant legal issues and developments to the operational functionaries and, if required, suggesting/ initiating necessary changes in the policy, procedure or functioning of the organization ● Offering opinion on various legal issues including those related to recovery, restructuring, resolution etc. ● Analysing, drafting, vetting and negotiating agreements, contracts, deeds or documents required in the course of business ● Supporting the operational functionaries in understanding and mitigating the legal risk in contracts, negotiations, deals, projects etc. ● Mapping out strategies, in coordination with the relevant operational functionaries, for effective litigation management ● Coordinating with statutory authorities/ regulatory authorities/ self-governing bodies on issues involving legal aspects ● Instructing and coordinating with advocates and other professionals wherever necessary ● Supporting operational functionaries in conduct of litigations by and against the organization and attending the court or tribunal or any judicial/ quasi-judicial forum, whenever required. ● Supporting and developing the in-house legal team ● Any other work/ responsibility that may be assigned, from time to time, by the Bank.
4	Deputy Manager (Law) (Regular)	<ul style="list-style-type: none"> ● Scrutiny of property documents to ascertain devolution of title. ● Conducting search of records at Registrar Office, Court and related offices as well as conducting online ROC searches. ● Obtaining Certificate of Encumbrances from relevant offices. ● Verification/ Vetting of documents in connection with Title Verification. ● Ensuring availability / compliance of legal/ statutory clearances/ dues. ● Submission/ Scrutiny of Title Verification Report as per Bank's Format ● Determining acceptability of the title to the immovable properties offered as security (primary OR Collateral OR both). ● Co-ordinate with Bank's empanelled Advocates and also the legal teams of Builders for quick disposal of proposals. ● Provide legal opinion in respect of other related areas as and when sought, on an ongoing basis. ● Offering opinion on various legal issues, drafting, vetting and negotiating agreements, contracts, deeds or documents. ● Supporting the operational functionaries in understanding and mitigating the legal risk in contracts, negotiations, deals, projects etc. and in conduct of litigations including attending the judicial/ quasi-judicial forum, whenever required. ● Keeping oneself updated about the latest legal developments and disseminating knowledge on the same to the operational functionaries. ● Coordinating with the statutory authorities/ regulatory authorities/ self-governing bodies on issues involving legal aspects. ● Instructing and coordinating with advocates and other professionals wherever necessary. ● Title investigation of property and matter related thereto, if the individual is posted in specialised units identified for home loans or real-estate related advances/ loans. ● Any other work/ responsibility that may be assigned, from time to time, by the Bank.

D. REMUNERATION :

Post Sl. no.	Post	Nature of engagement	GRADE	SCALE OF PAY (Rs)	CTC-ANNUAL EMOLUMENTS (APPROX)
1	Special Management Executive	Regular	MMGS – III	42020-1310/5-48570-1460/2-51490	₹18.00 Lacs [@]
2	Deputy General Manager (Law)	Contractual	TEGS-VI	CTC upto ₹47.00 lacs. The compensation package (CTC) would comprise of fixed and variable components but not a limiting factor for a suitable candidate.	
3	Deputy General Manager (Law)	Regular	TEGS-VI	68680-1960/4-74520	₹40.20 Lacs [@]
4	Deputy Manager (Law)	Regular	MMGS – II	31705-1145/1-32850-1310/10-45950	₹15.10 Lacs [@]

* - Any Emoluments will vary centre/place wise. The scale of pay applicable to different posts/ grades are furnished above. The official under regular engagement will be eligible for DA, HRA, CCA, PF, Contributory Pension, LFC, Medical Facility etc as per rules in force from time to time.
 @ - Inclusive of lease rental at Mumbai.

E. HOW TO APPLY : Candidates should have valid email ID which should be kept active till the declaration of result. It will help him/her in getting call letter/Interview advices etc. by email.

- GUIDELINES FOR FILLING ONLINE APPLICATION :**
- i. Candidates will be required to register themselves online through the link available on SBI website <https://bank.sbi/careers> OR <https://www.sbi.co.in/careers> and pay the application fee using Internet Banking/ Debit Card/ Credit Card etc.
 - ii. Candidates should first scan their latest photograph and signature. Online application will not be registered unless candidate uploads his/her photo and signature as specified on the online registration page (under 'How to Apply').
 - iii. Candidates should fill the application carefully. Once application is filled-in completely, candidate should submit the same. In the event of candidate not being able to fill the application in one go, he can save the information already entered. When the information/ application is saved, a provisional registration number and password is generated by the system and displayed on the screen. **Candidate should note down the registration number and password.** They can re-open the saved application using registration number and password and edit the particulars, if needed. This facility of editing the saved information will be available for three times only.

Once the application is filled completely, candidate should submit the same and proceed for online payment of fee.

- iv. After registering online, the candidates are advised to take a printout of the system generated online application forms

GUIDELINES FOR PAYMENT OF FEES :

- i. Application fees and Intimation Charges (Non-refundable) is ₹ 600/- (₹ Six Hundred only) for General and OBC candidates and ₹ 100/- (₹ One hundred only) for SC/ ST/ PWD candidates .
- ii. Fee payment will have to be made online through payment gateway available thereat.
- iii. After ensuring correctness of the particulars in the application form, candidates are required to pay the fees through payment gateway integrated with the application. No change/ edit in the application will be allowed thereafter.

- iv. The payment can be made by using Debit Card/ Credit Card/ Internet Banking etc. by providing information as asked on the screen. Transaction charges for online payment, if any, will be borne by the candidates.
- v. On successful completion of the transaction, e-receipt and application form, bearing the date of submission by the candidate, will be generated which should be printed and retained by the candidate.
- vi. If the online payment of fee is not successfully completed in first instance, please make fresh attempts to make online payment.
- vii. There is also a provision to reprint the e-Receipt and Application form containing fee details, at later stage.
- viii. Application Fee once paid will NOT be refunded on any account NOR can it be adjusted for any other examination or selection in future.

F. HOW TO UPLOAD DOCUMENTS:

a. Details of Document to be uploaded :

- i. Brief Resume (DOC or DOCX)
- ii. ID Proof (PDF)
- iii. Proof of Date of Birth (PDF)
- iv. Educational Certificates: Relevant Mark-Sheets/ Degree Certificate (PDF)
- v. Experience Certificates (PDF)
- vi. e-Receipt for fee payment
- vii. PWD Certificate (PDF)
- viii. Form-16 as on 31.03.2017 (PDF)
- ix. Recent Photograph
- x. Signature

b. Photograph file type/ size :

- i. Photograph must be a recent passport style colour picture.
- ii. Size of file should be between 20kb–50 kb and Dimensions 200 x 230 pixels (preferred)
- iii. Make sure that the picture is in colour, taken against a light-coloured, preferably white, background.
- iv. Look straight at the camera with a relaxed face
- v. If the picture is taken on a sunny day, have the sun behind you, or place yourself in the shade, so that you are not squinting and there are no harsh shadows
- vi. If you have to use flash, ensure there's no "red-eye"
- vii. If you wear glasses make sure that there are no reflections and your eyes can be clearly seen.
- viii. Caps, hats and dark glasses are not acceptable. Religious headwear is allowed but it must not cover your face.
- xii. Ensure that the size of the scanned image is not more than 50kb. If the size of the file is more than 50 kb, then adjust the settings of the scanner such as the DPI resolution, no. of colours etc., during the process of scanning.

c. Signature file type/ size :

- i. The applicant has to sign on white paper with Black Ink pen.
- ii. The signature must be signed only by the applicant and not by any other person.
- iii. The signature will be used to put on the Call Letter and wherever necessary.
- iv. If the Applicant's signature on the answer script, at the time of the examination, does not match the signature on the Call Letter, the applicant will be disqualified.
- v. Size of file should be between 10kb – 20kb and Dimensions 140 x 60 pixels (preferred).
- vi. Ensure that the size of the scanned image is not more than 20kb
- vii. Signature in CAPITAL LETTERS shall NOT be accepted.

d. Document file type/ size :

- i. All Documents must be in PDF except Resume which should be in DOC or DOCX format.

- ii. Page size of the document to be A4.
- iii. Size of the file should not be exceeding 500 KB.
- iv. In case of Document being scanned, please ensure it is saved as PDF and size not more than 500 KB as PDF. If the size of the file is more than 500KB, then adjust the setting of the scanner such as the DPI resolution, no. of colors etc., during the process of scanning. Please ensure that Documents uploaded are clear and readable.

e. Guidelines for scanning of photograph/ signature/ documents :

- i. Set the scanner resolution to a minimum of 200 dpi (dots per inch)
- ii. Set Color to True Color
- iii. Crop the image in the scanner to the edge of the photograph/ signature, then use the upload editor to crop the image to the final size (as specified above).
- iv. The photo/ signature file should be JPG or JPEG format (i.e. file name should appear as: image01.jpg or image01.jpeg).
- v. Image dimensions can be checked by listing the folder/ files or moving the mouse over the file image icon.
- vi. Candidates using MS Windows/ MSOffice can easily obtain photo and signature in .jpeg format not exceeding 50kb & 20kb respectively by using MS Paint or MSOffice Picture Manager. Scanned photograph and signature in any format can be saved in .jpg format by using 'Save As' option in the File menu. The file size can be reduced below 50 kb (photograph) & 20 kb (signature) by using crop and then resize option (Please see point (i) & (ii) above for the pixel size) in the 'Image' menu. Similar options are available in other photo editor also.
- vii. While filling in the Online Application Form the candidate will be provided with a link to upload his/her photograph and signature.

f. Procedure for Uploading Document :

- i. There will be separate links for uploading each document.
- ii. Click on the respective link "Upload"
- iii. Browse & select the location where the JPG or JPEG, PDF, DOC or DOCX file has been saved.
- iv. Select the file by clicking on it and Click the 'Upload' button.
- v. Click Preview to confirm the document is uploaded and accessible properly before submitting the application.
- vi. If the file size and format are not as prescribed, an error message will be displayed
- vii. Once uploaded/ submitted, the Documents uploaded cannot be edited/ changed.
- viii. After uploading the photograph/ signature in the online application form candidates should check that the images are clear and have been uploaded correctly. In case the photograph or signature is not prominently visible, the candidate may edit his/ her application and re-upload his/ her photograph or signature, prior to submitting the form. If the face in the photograph or signature is unclear the candidate's application may be rejected.

G. CALL LETTER FOR INTERVIEW :

Intimation/ call letter for interview/ Written Test will be sent by email or will be uploaded on Bank's website. NO HARD COPY WILL BE SENT.

H. SELECTION PROCESS :

a. Special Management Executive & Deputy General Manager (Law) (both regular & contractual): The selection process will involve shortlisting and interview. The applications received will be shortlisted on the basis of candidate's qualification, suitability, experience etc. Adequate number of candidates as decided by the Bank will be called for Interview. The candidates will be awarded marks out of 50 and the qualifying marks in Interview will be as decided by the Bank. The selection will be made from the top merit ranked candidates in each category.

b. Deputy Manager (Law): The selection of candidates will be on the basis of online written test and interview. The test will be conducted tentatively on 06.05.2018. The call letter of test will be uploaded on Bank's website and also advised to the candidates through SMS and e-mails. Candidates will be required to download the call letters.

CANDIDATE SHOULD CHOOSE THE NAME OF THE CENTRE WHERE HE/ SHE DESIRES TO APPEAR IN THE EXAMINATION. NO CHANGE IN THE CHOICE OF EXAMINATION CENTRE WILL BE ENTERTAINED. THE BANK, HOWEVER, RESERVES THE RIGHT TO ADD OR DELETE ANY CENTRE AND ALLOT THE CANDIDATE TO ANY CENTRE OTHER THAN THE ONE HE/ SHE HAS OPTED.

i. Test pattern:

Test	No. of Questions	Time	Max. Marks
Reasoning	70	90 min.	70
English language	50		50
Professional Knowledge	50	45 min.	100

- ii. Except Professional Knowledge (PK) paper, other papers will be qualifying in nature. Candidates have to score minimum qualifying marks in these papers. The minimum qualifying marks will be as decided (or may be waived) at the discretion of Bank. The questions will be bilingual i.e. in Hindi & English (except for test of English Language). The candidates will have option to give their answer in Hindi or English (except for test of English Language).

- iii. Candidates have to score equal to or above the cut-off marks (sectional and overall marks), which will be decided by the Bank, for being considered for shortlisting for interview.

- iv. **Interview :** Adequate number of candidates, as decided by the Bank, will be called for Interview. The maximum marks for interview will be 50 and qualifying marks will be as decided by the Bank. A candidate must secure equal to or more than the minimum qualifying marks, as decided by the Bank, in Interview, to be considered for selection.

- v. **Merit list :** Marks secured by the candidates in Interview out of 50 marks will be converted to out of 25 marks. The final merit list will be arrived at after aggregating the marks of Professional Knowledge test out of 100 marks and the interview marks (converted to out of 25 marks (Total- 125 marks). The selection will be made from the top merit ranked candidates in each category.

I. GENERAL INFORMATION :

- i. Before applying for a post, the applicant should ensure that he/ she fulfils the eligibility and other norms mentioned above for that post as on the specified date and that the particulars furnished by him/ her are correct in all respects.
- ii. IN CASE IT IS DETECTED AT ANY STAGE OF RECRUITMENT THAT AN APPLICANT DOES NOT FULFIL THE ELIGIBILITY NORMS AND/ OR THAT HE/ SHE HAS FURNISHED ANY INCORRECT/ FALSE INFORMATION OR HAS SUPPRESSED ANY MATERIAL FACT(S), HIS/ HER CANDIDATURE WILL STAND CANCELLED. IF ANY OF THESE SHORTCOMINGS IS/ARE DETECTED EVEN AFTER APPOINTMENT, HIS/ HER SERVICES ARE LIABLE TO BE TERMINATED.
- iii. The applicant should ensure that the application is strictly in accordance with the prescribed format and is properly and completely filled.
- iv. Appointment of selected candidate is subject to his/ her being declared medically fit as per the requirement of the Bank. Such appointment will also be subject to the service and conduct rules of the Bank for such post in the Bank, in force at the time of joining the Bank.
- v. Candidates are advised to keep their e-mail ID alive for receiving communication viz. call letters/ Interview date advices etc.
- vi. The Bank takes no responsibility for any delay in receipt or loss of any communication.
- vii. Candidates belonging to reserved category including Persons with disabilities, for whom no reservation has been mentioned, are free to apply for vacancies announced for unreserved category and they must fulfill all the eligibility conditions applicable to unreserved category.
- viii. Candidates serving in Govt./ Quasi Govt. offices, Public Sector undertakings including Nationalised Banks and Financial Institutions are advised to submit 'No Objection Certificate' from their employer at the time of interview, failing which their candidature may not be considered and travelling expenses, if any, otherwise admissible, will not be paid.
- ix. In case of selection, candidates will be required to produce proper discharge certificate from the employer at the time of taking up the appointment.
- x. Caste certificate issued by Competent Authority on format prescribed by Government of India will have to be submitted by SC/ ST candidates, if called for interview.
- xi. A declaration will have to be submitted in the prescribed format by candidates seeking reservation under OBC category stating that he/she does not belong to the creamy layer as on 01.03.2018. OBC certificate containing the 'Non-creamy layer' clause, issued during the period 01.04.2017 to the date of Interview,

- should be submitted by such candidates, if called for interview.
- xii. Candidates are advised in their own interest to apply online well before the closing date and not to wait till the last date to avoid the possibility of disconnection / inability/ failure to log on to the website on account of heavy load on internet or website jam. SBI does not assume any responsibility for the candidates not being able to submit their applications within the last date on account of aforesaid reasons or for any other reason beyond the control of SBI.
- xiii. DECISIONS OF BANK IN ALL MATTERS REGARDING ELIGIBILITY, CONDUCT OF INTERVIEW, OTHER TESTS AND SELECTION WOULD BE FINAL AND BINDING ON ALL CANDIDATES. NO REPRESENTATION OR CORRESPONDENCE WILL BE ENTERTAINED BY THE BANK IN THIS REGARD.
- xiv. The applicant shall be liable for civil/ criminal consequences in case the information submitted in his/ her application are found to be false at a later stage.
- xv. Where interview without any written test is the mode of recruitment, merely satisfying the eligibility norms does not entitle a candidate to be called for interview. Bank reserves the right to call only the requisite number of candidates for the interview after preliminary screening/ short-listing with reference to candidate's qualification, suitability, experience etc.
- xvi. In case of multiple application for single post, only the last valid (completed) application will be retained and the application fee/ intimation charge paid for other registration will stand forfeited. Multiple appearance by a candidate for a single post in interview will be summarily rejected/candidature cancelled.
- xvii. Any legal proceedings in respect of any matter of claim or dispute arising out of this advertisement and/or an application in response thereto can be instituted only in Mumbai and courts/tribunals/forums at Mumbai only shall have sole and exclusive jurisdiction to try any cause/dispute.
- xviii. Outstation candidates, who may be called for interview after short-listing will be reimbursed the cost of travel as detailed below for the shortest route in India on the basis of actual journey. Local transportation will not be reimbursed. A candidate, if found ineligible for the post will not be permitted to appear for the interview and will not be reimbursed any fare.
 - a. DGM (Law) – Regular & Contractual - Airfare (economy class)
 - b. Dy, Manager (Law) & Special Management Executive - Railway AC Three Tier fare
- xix. BANK HAS RIGHT TO CANCEL THE RECRUITMENT PROCESS ENTIRELY AT ANY STAGE.

This advertisement is also available on Bank's Website: <https://bank.sbi/careers> or <https://www.sbi.co.in/careers>

For any query, please write to us through link "CONTACT US" which is available on Bank's website (URL - <https://bank.sbi/careers/psq.htm?action=pquery>) OR <https://sbi.co.in/careers/psq.htm?action=pquery>)