

**GEN INSTRUCTION FOR SSB INTERVIEW: SSC(NT) MEN - 109 (APR 2019) COURSE**  
**SELECTION CENTRE SOUTH BANGALORE**

1. We are pleased to inform you that you are nominated to attend SSB interview for induction into the Officers Training Academy (OTA), Chennai.

2. **Education Qualifications.** As per Notification.

3. **Documents.** You will bring following documents at the time of reporting for interview:-

(a) Original alongwith two self attested copies of 10<sup>th</sup> Class Marksheet & Matriculation or equivalence certificate issued by the Board concerned (CBSE/State Board/ICSE) in which date of birth is reflected for proof of date of birth (Admit card/Marksheet/Transfer/Leaving Certificate are not acceptable for proof of date of birth).

(b) Original alongwith two self attested copies of 12<sup>th</sup> class Certificate & Marksheet.

(c) Original alongwith two self attested copies of Degree/ provisional Degree recognized by AIU.

(d) Original alongwith two self attested copies of Marksheets of all Semesters.

(e) Certificate from the Principal/ Head of the Institution stating that the candidate is in final year and his/her result will be declared by **31 Mar 19** (for final year appearing candidates) as per specimen attached at **Appendix 'A'**.

(f) **All certificates in original. Originals will be returned after verification at the Service Selection Board ITSELF. Any candidate who does not carry these entire documents for the SSB interview, his candidature will be cancelled.**

(g) **Photo ID Proofs.**

(i) Any One of these ID proofs i.e. Election ID/ Driving license/ Pan card/ Aadhar Card as proof of your identity alongwith two photocopies of the same duly attested.

(ii) Photocopy of Aadhar Card is mandatory.

(h) **Residential Address Proof.** Any One of these residence proofs i.e. Passport/ Electricity Bill/ Telephone Bill (Landline)/ Ration Card/ Pass Book/ Utility Bill/ Rent Agreement as Proof of your Residential Address alongwith two photocopies of the same duly attested.

(j) **Candidates Who Have Submitted Their Certificates and Mark Sheets in College or Institution for Pursuing Higher Studies.** Please bring a bonafide certificate along with certified true copy of those documents as per specimen attached at **Appendix 'B'**.

(k) **Risk Certificate.** (To be typed/ handwritten on plain paper and signed by parent/guardian) as follows:-

" Name, Roll No. is attending the SSB Interview at his own risk. No compensation will be claimed from Government for injury sustained during the SSB Interview."

Place :

Signature of Parent/ Guardian

Date :

Address

4. **Age Limit.** As per Notification.

5. **Compensation.** Government is not responsible for any compensation to the candidates or to their guardians / heirs for injuries sustained by them during the period of testing or while using military transport.

6. **Travelling Allowance (TA).**

- (a) TA is admissible for the shortest route only.
- (b) You are authorized to travel by AC III Tier / AC Chair Car/Mail/Express train only (Except Rajdhani/Shatabdi/Duronto). Base fare of the ticket will be given as TA as per defence travel rule.
- (c) No re-imburement of TA will be permitted in the absence of original travel documents.
- (d) **You are entitled to TA when you attend the interview for a permanent commission /short service commission for the first time in defence services. Such allowance is not admissible for second or subsequent attempts for the same type of commission.**
- (e) Re-imburement of TA will be transferred to your Bank Account through NEFT. You are advised to carry sufficient amount in cash for your return journey and personal expenses during your stay at Selection Centre South, Bangalore.
- (f) Candidates are requested to bring your Bankers details (Acct No, Bank Name, IFSC Code No, Branch Name & Address) for claiming TA. Candidates to bring these details as per format attached at **Appendix 'C'**.
- (g) Please login your registered Email ID on **WWW.JOININDIANARMY.NIC.IN** and fill the bank details prior to reporting to the Selection Centre. **No TA will be reimbursed if the Bank Acct details are not filled on Line prior to reporting to the Centre.**

7. **Use of Concession Form.** If you make use of any concession (from defence or any other department), you will not be paid the TA.

8. **Items to be brought.** Candidates are advised to travel light with the following items:-

- (a) Two pairs of white - shorts and white T-shirts / shirts for GTO task.
- (b) One pair of Sports Shoes preferably in white, one pair of leather shoes, two pair of white shocks and one pair of colour socks.
- (c) Two pair of formal dress (Full sleeves light colour shirt and dark colour trouser).
- (d) Track suit and winter wear as per seasonal requirement.
- (e) Adequate writing material.

9. **Dress Code.** All candidates will wear shirt and trouser with shoes when moving out of the living area. Appropriate / prescribed dress will be worn for attending each of the tests which shall be communicated to you from time to time.

10. **Amenities.** Facilities for certain indoor and outdoor games are available for your use. Services of cafeteria, washer man shop, barber shop, Internet and ISD/STD etc on fixed rates are available within the campus. No credit facility exists.

11 **Cash and Valuables.** You are requested not to bring any valuables and keep only limited cash with you during your stay. Safe custody of cash and valuables will be your sole responsibility. SBI ATM is available in Centre.

12. **Change of Address.** Change of address (if any) after submission of application forms will be intimated to Directorate General of Recruiting, Adjutant General's Branch, Integrated Headquarters of Ministry of Defence (Army), West Block-III, R.K. Puram, New Delhi – 110066.

13. **Permanent Body Tattoos.** Permanent body Tattoos are only permitted on inner face of forearm i.e. from inside of elbow to the wrist and on the reverse side of palm / back (dorsal) side of hand. Permanent body tattoos on any other part of the body are not acceptable and candidates will be debarred from further selection. Tribes with tattoo marks on the face or body as per their existing custom and traditions will be permitted on a case to case basis. Candidates are required to get the certificate as per **Appendix D, E or F** (as applicable) when coming for interview at Selection Centre South, Bangalore.

14. **Certificate for not Having Duplicate Profiles/Registration IDs.** Certificate regarding not having duplicate profiles/Registration IDs on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) as per specimen attached at **Appendix 'G'**.

15. For any queries the same may kindly be sent only through **Feedback/Queries** after logging in using your registered Email ID on **WWW.JOININDIANARMY.NIC.IN**. Please do not use any other means to communicate with Selection Centre South Bangalore.

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**Appendix A**

(Refers to Para 3 (e) of call up Instructions)

**CERTIFICATE BY THE VICE CHANCELLOR / REGISTRAR / PRINCIPAL/ HEAD OF THE INSTITUTION OF CONCERNED UNIVERSITY IN CASE OF UNIVERSITY STUDENTS IS IN FINAL YEAR**

1. Certified that Shri \_\_\_\_\_ S/o \_\_\_\_\_  
Date of Birth \_\_\_\_\_ is presently studying in \_\_\_\_\_ Semester  
in \_\_\_\_\_ Branch in this University/College/Institute.

2. It is certified that candidate is in final year and his result will be declared by 31<sup>st</sup> of Mar 2019.

Place : \_\_\_\_\_

Signature \_\_\_\_\_

Date : \_\_\_\_\_

Office Stamp

Designation \_\_\_\_\_

[ Note : Certificate signed by Heads of Departments will not be acceptable.]

**Appendix B**

(Refers to Para 3 (j) of call up Instructions)

**CANDIDATES WHO HAVE SUBMITTED THEIR CERTIFICATES AND MARK SHEETS IN COLLEGE OR INSTITUTION FOR PURSUING HIGHER STUDIES**

It is certified that \_\_\_\_\_ S/o Shri \_\_\_\_\_ is a bonafide student of \_\_\_\_\_ (College / University / Institution / School) and is presently studying \_\_\_\_\_ (herein name of course pursuing is to be mentioned). The following certificates and mark-sheets in respect of the above named individual have been deposited with this College / University / Institution in original for verification purposes:-

1. \_\_\_\_\_

2. \_\_\_\_\_

It is further certified that photo stated copies of above documents have been verified by the undersigned and attested.

Place :

Date :

(Signature of the Principal / Registrar of the College / University where studying with stamp)

**Appendix C**

(Refers to Para 6 (f) of call up Instructions)

**(FILL ALL DETAILS IN CAPITAL LETTERS)****BANK DETAILS OF CANDIDATES FOR DESPATCHING OF TRAVELLING ALLOWANCE THROUGH NEFT SYSTEM**

1. Name of Candidate : \_\_\_\_\_
2. Chest No : \_\_\_\_\_ 3. Batch No \_\_\_\_\_
4. Address : \_\_\_\_\_  
Distt : \_\_\_\_\_ State : \_\_\_\_\_ PIN : \_\_\_\_\_
5. Beneficiary (A/c holder) Name: \_\_\_\_\_
6. Bank Name : \_\_\_\_\_
7. IFSC Code : \_\_\_\_\_
8. Branch Name : \_\_\_\_\_
9. Branch Code : \_\_\_\_\_
10. Account No : \_\_\_\_\_

Date :

\_\_\_\_\_  
(Signature of Candidate as per TA form)

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**Appendix 'D'**

(Refers to Para 13 of call up Instructions)

**SELF CERTIFICATION CERTIFICATE (ONE FOR EACH TATTOO) BY  
CANDIDATES FROM TRIBAL COMMUNITIES WITH PERMANENT  
BODY TATTOO(S)**

1. I, \_\_\_\_\_ (Name of Candidate), Son of \_\_\_\_\_  
(Name of Father/Mother/Guardian as applicable) \_\_\_\_\_ (Date of Birth) hereby give  
an undertaking that I belong to \_\_\_\_\_ Tribe from \_\_\_\_\_ area of  
\_\_\_\_\_ State and I do not have any permanent body tattoo on my body/I have  
one/two/three/ four/more than four \* permanent body tattoo(s) inked on my body as follows  
(one for each tattoo):-

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate with name. Please do not use staple pins/clips).	Size of Tattoo - (In Cms)  Language - (If Applicable)  Significance of Tattoo - (If Applicable)

(\* Delete whichever is not applicable)

2. I am enclosing Certificate(s) as per Appendix-E, in original, for permanent body tattoo(s) on my body, duly signed as per instructions.

3. I hereby declare that besides the tattoo(s) as referred in Para 1 of Appendix D above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

4. The above information given by me is true and correct to the best of my knowledge and belief.

5. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoo(s) will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place:

Date :

\_\_\_\_\_  
(Signature of the Candidate)  
Name, Entry & SSB Batch No

**Appendix 'E'**  
(Refers to Para 13 of call up Instructions)

**CERTIFICATE (ONE CERTIFICATE FOR EACH TATTOO) FOR PERMANENT  
BODY TATTOO IN RESPECT OF CANDIDATES FROM TRIBAL COMMUNITIES**

1. This is to certify that \_\_\_\_\_ (Name of Candidate) whose date of birth is \_\_\_\_\_ is the Son/ Daughter of \_\_\_\_\_ (Name of Father/Mother/ Guardian as applicable) and belongs to \_\_\_\_\_ (Name of the Tribe) Community of \_\_\_\_\_ (Name of the District) in the State of \_\_\_\_\_ (Name of the State).

2. It is certified that the permanent body tattoo(s) inked at the following parts of the body of \_\_\_\_\_ (Name of the candidate) is as per existing customs and traditions of \_\_\_\_\_ Tribe and is in practice as on date :-

- (a)
- (b)
- (c)
- (d)

(Total No of Tattoos – both in figures and words)

3. Post card size photograph of each of the tattoo as given in Paragraph 2 of Appendix E above is correct and placed as under for any future reference / record hereafter:-

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate and official issuing this certificate with their respective names. Please do not use staple pins/clips).	Size of Tattoo - (In Cms)  Language - (If Applicable)  Significance of Tattoo - (If Applicable)

**Note-** Each tattoo will have a separate photograph with details and will be described separately. Additional pages will be used for the purpose and each page will be attested separately.

Place :

Affix  
Round  
Stamp

Date :

(Signature with Name, Designation and Stamp of DC/DM or SDM of the District/Tehsil)  
OR (Signature with Name, Designation if any and Address of Chairman/Secretary or Senior Member of the Tribe to which the candidate belongs to with their Stamp).

**Appendix 'F'**

(Refers to Para 13 of call up Instructions)

**SELF CERTIFICATION CERTIFICATE (ONE FOR EACH TATTOO) UNDERTAKING BY CANDIDATES (OTHER THAN THOSE FROM TRIBAL COMMUNITIES) WITH PERMANENT BODY TATTOO(S)**

1. I, \_\_\_\_\_ (Name of Candidate), Son/Daughter of \_\_\_\_\_ (Name of Father/Mother/Guardian as applicable), \_\_\_\_\_ (Date of Birth) hereby give an undertaking that \*I do not have any permanent body tattoo on my body/\*I have one/two/three/four/more than four permanent body tattoo(s) as per details given and shown in the photograph(s) at Paragraph 2 below (\*strike out whichever is not applicable).

<b><u>Photograph of Tattoo</u></b>	<b><u>Details of Tattoo</u></b>
(Post card size to be pasted here duly signed by the candidate with name. Please do not use staple pins/clips).	Size of Tattoo - (In Cms)  Language - (If Applicable)  Significance of Tattoo - (If Applicable)

2. I hereby declare that besides the tattoo(s) as declared by me in Paragraph 1 of Appendix F above, I will not have any other permanent body tattoo(s) in future if I am selected to undergo pre-commission training.

3. The above information given by me is true and correct to the best of my knowledge and belief.

4. I understand that misrepresentation of any facts/concealment of any information regarding permanent body tattoos will lead to cancellation of my candidature at any stage from commencement of the selection process and I shall be solely responsible for the same.

Place:

Date :

\_\_\_\_\_  
(Signature of the Candidate)  
Name, Entry & SSB Batch No

Note 1- Each tattoo will have a separate photograph and will be described separately. Additional pages will be used for the purpose and each page will be signed by the candidate.

Note 2- Commandant Selection Centre or Commandants of a Pre-Commission Training Academy are empowered to reject a candidate for non-permissible permanent body tattoo(s).



**Appendix 'G'**  
(Refers to Para 14 of call up Instructions)

**CERTIFICATE FOR NOT HAVING DUPLICATE PROFILES / REGISTRATION IDs**

1. I understand that creating duplicate profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) is not allowed.

2. I hereby certify, that I have only one profile (registration ID) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user name is \_\_\_\_\_.

**OR**

\_\_\_\_\_ have more than one profiles (registration IDs) on [www.joinindianarmy.nic.in](http://www.joinindianarmy.nic.in) whose user names are as under :-

(a) \_\_\_\_\_

(b) \_\_\_\_\_

(c) \_\_\_\_\_

3. **For Candidates Having More One Profile/ Registration ID.** Having understood that I can maintain only one profile (Registration ID), I have already requested the authorities concerned at DG Recruiting by email/letter on \_\_\_\_\_ to delete my profile(s) (registration IDs) with following user name(s):-

(a) \_\_\_\_\_

(b) \_\_\_\_\_

4. In case the above information submitted by me is found to be false, I understand that all my current applications are liable to be cancelled at any stage of the selection process.

Date :

Candidate Name : \_\_\_\_\_

Station:

Course : \_\_\_\_\_

Roll No : \_\_\_\_\_